

#### YEARLY STATUS REPORT - 2020-2021

| Part A   |  |  |  |
|--|--|--|--|
| Data of the Institution                              |  |  |  |
| 1.Name of the Institution                            | MAHATMA GANDHI VIDYAMANDIR'S ARTS<br>COLLEGE NIMGAON |  |  |
| • Name of the Head of the institution                | Subhash Namdeo Nikam                                 |  |  |
| • Designation  | Principal  |  |  |
| • Does the institution function from its own campus? | Yes  |  |  |
| Phone no./Alternate phone no.                        | 02598-256910   |  |  |
| Mobile No:   | 7066031169   |  |  |
| Registered e-mail                                    | kbhasccollege@gmail.com                              |  |  |
| • Alternate e-mail                                   | snnikam@gmail.com                                    |  |  |
| • Address  | AT-Post Nimgaon, Tal.<br>Malegaon,Dist. Nashik MS    |  |  |
| City/Town  | Nimgaon  |  |  |
| • State/UT   | Maharashtra  |  |  |
| • Pin Code   | 423212   |  |  |
| 2.Institutional status                               |  |  |  |
| • Type of Institution                                | Co-education   |  |  |
| • Location   | Rural  |  |  |
| Financial Status                                     | Grants-in aid  |  |  |

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| • Name of the Affiliating University                                    | Savirtibai Phule Pune University,<br>Pune                           |
|---|---|
| Name of the IQAC Coordinator  | Dr. Kalyan Shidram Kokane   |
| • Phone No.   | 02598-226910  |
| Alternate phone No.   | 7588047600  |
| • Mobile  | 8806768666  |
| • IQAC e-mail address   | kalyankokane@gmail.com  |
| • Alternate e-mail address  | kbhasccollege@gmail.com   |
| 3.Website address (Web link of the AQAR<br>(Previous Academic Year)     | https://www.kbhnimgaoncollege.com<br>/download/AQAR%202019-2020.pdf |
| 4.Whether Academic Calendar prepared during the year?                   | Yes   |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://www.kbhnimgaoncollege.com                                   |
| 5.Accreditation Details   |   |

# CycleGradeCGPAYear of<br/>AccreditationValidity from<br/>Validity forValidity toCycle 1C1.93201803/03/201803/03/2023

#### 6.Date of Establishment of IQAC

15/06/2014

#### 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

| Institutional/Depa<br>rtment /Faculty | Scheme                 | Funding  | Agency    | Year of award with duration | Amount |
|---------------------------------------|------------------------|----------|-----------|-----------------------------|--------|
| 0                                     | 0                      | C        | )         | 0                           | 0      |
| 8.Whether composition NAAC guidelines | ition of IQAC as pe    | r latest | Yes       |                             |        |
| • Upload latest IQAC                  | notification of format | ion of   | View File | 2                           |        |
| 9.No. of IQAC mee                     | tings held during th   | ne year  | 4         |                             |        |

| • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes              |
|--|------------------|
| • If No, please upload the minutes of the meeting(s) and Action Taken Report   | <u>View File</u> |
| 10.Whether IQAC received funding from any<br>of the funding agency to support its activities<br>during the year?       | No               |
| • If yes, mention the amount   |                  |

#### **11.Significant contributions made by IQAC during the current year (maximum five bullets)**

National Workshop (Teacher Training Programme On) Organized by the Mahatma Gandhi Vidymandir's Karmaveer Bhausaheb Hiray Arts, Science & Commerce College Nimgaon Tal. Malegaon, Dist Nashik MS India.
(16th To 17th July 2020) • Carrier Katta (Best Practice) • Karmaveer Kavya Karandak (State Level Poetry Recitation Competition)(1 March)
Eco-Friendly Ganesh Statue Preparation(Best Practice) • Intellectual Property Right Webinar Organized By The Mahatma Gandhi Vidymandir's Karmaveer Bhausaheb Hiray Arts, Science & Commerce College Nimgaon Tal. Malegaon, Dist Nashik MS India.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year** 

| Plan of Action  | Achievements/Outcomes |
|---|-----------------------|
| Karmaveer Kavya karandak  | Achieved              |
| E-Content Develop1nent should be<br>priories and systematize for the<br>smooth conduct of online<br>teaching and learning | Achieved              |
| To ensure ICT enabled teaching techniques   | Achieved              |
| Paper wise Question Banks be<br>prepared in order to achieve<br>learning goals.   | Achieved              |
| To inspire the faculty to<br>undertake Ph.D Degree/Post-<br>Doctoral Degrees.   | Achieved              |
| To arrange Historical Visits by<br>History Department.  | Achieved              |
| To construct 200 Mtr track under DSO, Gov. of Maharashtra.  | Achieved              |
| Tree plantation in the campus<br>and off the campus be made and<br>Campus Beautification be made.                         | Achieved              |
| To submit proposal for<br>construction of Indoor Gymnasium<br>Hall towards Sport Department,<br>Maharashtra Govt          | Achieved              |
| Initiate full automation and<br>paper less administrative<br>functioning.   | Achieved              |
| To Increase Sports Participation<br>at Zonal and University Level.  | Achieved              |
| 3.Whether the AQAR was placed before tatutory body?   | Yes                   |
| 3.Whether the AQAR was placed before  | Yes                   |

| Name  | Date of meeting(s)                               |  |
|---|--|--|
| College Development Committee<br>Meeting  | 10/12/2021                                       |  |
| 14.Whether institutional data submitted to AIS                                    | HE   |  |
| Year  | Date of Submission                               |  |
| YES   | 08/01/2022                                       |  |
| 15.Multidisciplinary / interdisciplinary  |  |  |
|   |  |  |
| 16.Academic bank of credits (ABC):  |  |  |
|   |  |  |
| 17.Skill development:   |  |  |
|   |  |  |
| 18.Appropriate integration of Indian Knowledg<br>using online course)             | ge system (teaching in Indian Language, culture, |  |
| 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE): |  |  |
| 20.Distance education/online education:   |  |  |
| Extended Profile  |  |  |

#### 1.Programme

1.1

107

Number of courses offered by the institution across all programs during the year

| File Description | Documents        |
|------------------|------------------|
| Data Template    | <u>View File</u> |

#### 2.Student

2.1

#### Number of students during the year

| File Description | Documents        |
|------------------|------------------|
| Data Template    | <u>View File</u> |

2.2

568

89

11

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

| File Description | Documents        |
|------------------|------------------|
| Data Template    | <u>View File</u> |

2.3

#### Number of outgoing/ final year students during the year

| File Description | Documents        |
|------------------|------------------|
| Data Template    | <u>View File</u> |

#### **3.Academic**

3.1

Number of full time teachers during the year

| File Description | Documents        |
|------------------|------------------|
| Data Template    | <u>View File</u> |
| 3.2              | 12               |

3.2

Number of Sanctioned posts during the year

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| Extended Profile  |                  |   |  |
|---|------------------|---|--|
| 1.Programme   |                  |   |  |
| 1.1   |                  |   |  |
| Number of courses offered by the institution acro<br>during the year                | ss all programs  |   |  |
| File Description  | Documents        |   |  |
| Data Template   | View File        | 2 |  |
| 2.Student   |                  |   |  |
| 2.1   | 804              |   |  |
| Number of students during the year  |                  |   |  |
| File Description  | Documents        |   |  |
| Data Template   | View File        | 2 |  |
| 2.2   | 568              |   |  |
| Number of seats earmarked for reserved category<br>State Govt. rule during the year | as per GOI/      |   |  |
| File Description  | Documents        |   |  |
| Data Template   | <u>View File</u> | 2 |  |
| 2.3   | 89               |   |  |
| Number of outgoing/ final year students during th                                   | e year           |   |  |
| File Description  | Documents        |   |  |
| Data Template   | <u>View File</u> |   |  |
| 3.Academic  |                  |   |  |
| 3.1   | 11               |   |  |
| Number of full time teachers during the year  |                  |   |  |
| File Description  | Documents        |   |  |
| Data Template   | View File        | 2 |  |

| 3.2   | 12               |
|---|------------------|
| Number of Sanctioned posts during the year                        |                  |
| File Description  | Documents        |
| Data Template   | <u>View File</u> |
| 4.Institution   |                  |
| 4.1   | 13               |
| Total number of Classrooms and Seminar halls                      |                  |
| 4.2   | 23750806.76      |
| Total expenditure excluding salary during the year (INR in lakhs) |                  |
| 4.3   | 50               |
| Total number of computers on campus for acader                    | nic purposes     |

#### Part B

#### **CURRICULAR ASPECTS**

#### **1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- As the college is affiliated to Savitribai Phule Pune University, it follows the University designed curriculum. The college operates at UG level keeping in mind the goal and objectives that is to make every students get the opportunity to seek higher education. The college prepares an academic calendar that specifies the duration of the semester, the end of semester examination and annual examination. The faculty prepares semester/ term wise lesson plan to plan effective curriculum delivery. Teachers Diaries are maintained to record the day to day teaching. Syllabus completion forms are obtained at the end of semester to ensure the effective curriculum delivery. Students' feedback on teachers and curriculum is collected, obtained to make teachers teaching learning more effective.
- The college ensures effective curriculum delivery and transaction on the curriculum. The college encourages the faculty to ensure involvement of students inpursuing higher

education. The college deputes the faculty to participate in the curriculum design and the restructuring workshops of the syllabus sponsored by S.P. Pune University.

• The university has revised almost all the syllabis of UG & PG courses in the last five years. The university has introduced Choice Based Credit System (CBCS) pattern for all the courses.

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <u>View File</u>  |
| Link for Additional information     | https://assessmentonline.naac.gov.in/stora<br>ge/app/public/agar/18148/18148 4 3.pdf?167<br>5835045 |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Before the commencement of each semester, The collegenotifies an academic calendar for all the programs, which contains the date of commencement, last working day of the semester, Internship schedule and dates for semester-end examinations.
- The academic calendar after being approved by the principal is uploaded on the college website, displayed on notice boards
- Internal Assessment tests (IA), assignments, quizzes, and seminars are part of the Continuous Internal Evaluation (CIE) of students are conducted timely as per schedule. There is a well-defined process for the conduct of CIE as per the calendar of events.
- The Principal, through the academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions. In case of revision of academic calendar by the university, institute incorporates the necessary changes accordingly.
- The College Exam Dept works constantly and continuously for the conduct of continous exam as per the academic calendar.
- The results are analyses.

| File Description                     | Documents  |
|--------------------------------------|--|
| Upload relevant supporting documents | <u>View File</u>   |
| Link for Additional information      | https://assessmentonline.naac.gov.in/stora<br>ge/app/public/agar/18148/18148_4_3.pdf?167<br><u>5835045</u> |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/
Diploma Courses Assessment /evaluation process of the affiliating University

| File Description  | Documents        |
|---|------------------|
| Details of participation of<br>teachers in various<br>bodies/activities provided as a<br>response to the metric | <u>View File</u> |
| Any additional information  | <u>View File</u> |

#### 1.2 - Academic Flexibility

### **1.2.1** - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

| File Description   | Documents        |
|--|------------------|
| Any additional information                                 | <u>View File</u> |
| Minutes of relevant Academic<br>Council/ BOS meetings      | <u>View File</u> |
| Institutional data in prescribed<br>format (Data Template) | <u>View File</u> |

#### 1.2.2 - Number of Add on /Certificate programs offered during the year

### **1.2.2.1 -** How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

#### 0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Brochure or any other document<br>relating to Add on /Certificate<br>programs | No File Uploaded |
| List of Add on /Certificate<br>programs (Data Template )                      | <u>View File</u> |

### **1.2.3** - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

#### 0

### **1.2.3.1** - Number of students enrolled in subject related Certificate or Add-on programs during the year

#### 00

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Details of the students enrolled<br>in Subjects related to<br>certificate/Add-on programs | <u>View File</u> |

#### **1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- The University integrates cross cutting issues relevant to Gender , Environment and Sustainability, human values and Professional Ethics into the curriculum. Every year the College organizes Gender Equality programs, emphasizing Woman Empowerment, self protection, laws for Woman's improvement of mental health, health check-ups etc.
- As a part of Academic Calendar, the College organized several activities like Swatch Bharath Abhiyan, International Women's Day, Blood Donation Camps, etc. topromottheUniversal values, Human values and National

Integration. The College has conducted various activities on cross cutting issues.

- The College has NSS (National Service Scheme) team, WEC (Women Empowerment Cell ) team. The activities are planned by the coordinators of the above clubs and students are involved in various initiatives and issues that are relevant to their courses such as Professional Ethics, Issues on Gender and Human Values and Environment and Sustainability.
- The Gender issues are taken care by the Women Empowerment Cell where girl students are trained to be empowered through motivation programmes, health and hygiene awareness programmes and skill development programmes. Many Lady Entrepreneurs and successful leaders are invited to the college to share their success stories and inspire the girl students to achieve great heights at their young age.

| File Description  | Documents        |
|---|------------------|
| Any additional information  | <u>View File</u> |
| Upload the list and description<br>of courses which address the<br>Professional Ethics, Gender,<br>Human Values, Environment<br>and Sustainability into the<br>Curriculum | <u>View File</u> |

### **1.3.2** - Number of courses that include experiential learning through project work/field work/internship during the year

| File Description  | Documents        |
|---|------------------|
| Any additional information  | <u>View File</u> |
| Programme / Curriculum/<br>Syllabus of the courses  | <u>View File</u> |
| Minutes of the Boards of<br>Studies/ Academic Council<br>meetings with approvals for<br>these courses                       | No File Uploaded |
| MoU's with relevant<br>organizations for these courses,<br>if any   | No File Uploaded |
| Number of courses that include<br>experiential learning through<br>project work/field<br>work/internship (Data<br>Template) | <u>View File</u> |

#### **1.3.3 - Number of students undertaking project work/field work/ internships**

14

| File Description   | Documents        |
|--|------------------|
| Any additional information   | <u>View File</u> |
| List of programmes and number<br>of students undertaking project<br>work/field work/ /internships<br>(Data Template) | <u>View File</u> |

#### 1.4 - Feedback System

C. Any 2 of the above

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

| File Description   | Documents        |
|--|------------------|
| URL for stakeholder feedback report  | <u>View File</u> |
| Action taken report of the<br>Institution on feedback report as<br>stated in the minutes of the<br>Governing Council, Syndicate,<br>Board of Management (Upload) | <u>View File</u> |
| Any additional<br>information(Upload)  | <u>View File</u> |

### **1.4.2 - Feedback process of the Institution** may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | <u>View File</u>                                      |
| URL for feedback report           | https://mgvkbhnimgaonsr.kbhgroup.in/feedba<br>ck.html |

#### **TEACHING-LEARNING AND EVALUATION**

#### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

#### 2.1.1.1 - Number of sanctioned seats during the year

#### 1080

| File Description                        | Documents        |
|---|------------------|
| Any additional information              | <u>View File</u> |
| Institutional data in prescribed format | <u>View File</u> |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

| File Description  | Documents        |
|---|------------------|
| Any additional information                                    | <u>View File</u> |
| Number of seats filled against seats reserved (Data Template) | <u>View File</u> |

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- We assess the learning levels of the students by conducting home assignments, tests, tutorials, in-house seminars, group discussions, unit tests, internal tests, term end examinations and students are grouped as 'slow learners' and 'advanced learners. Moreover, additional coaching and extra lectures are arranged for the 'slow learners' while 'advanced learners' are promoted to access the library facilities. Special Guidance Scheme is scheduled under the Students Welfare Scheme regularly to the slow learners in the subjects like English, Economics Communicative Skills & the difficult issues in the economics are tackled in this course.
- The faculty is encouraged to bifurcate the slow learners and advanced learners on the basis of daily teaching, communication, and discussions with the students. The faculty often attempts to provide additional material to the advanced learners. The teachers try to provide material and guidance on the advanced and current issues in the subject to the advanced learners to keep them to the current advancement of the subject.
- While the slow learners are tried to motivated to pass in the subject and proceed to the higher education. This helps to reduce the dropout rate.
- The online classes have been conducted on Zoom, Google classroom and the modes Google Quizes have been exploited for the evaluation.

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Link for additional Information   | Nil              |
| Upload any additional information | <u>View File</u> |

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students         |           | Number of Teachers |
|----------------------------|-----------|--------------------|
| 804                        |           | 12                 |
| File Description           | Documents |                    |
| Any additional information |           | <u>View File</u>   |

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- The faculty of the college often adopts the student centric methods such as experiential learning, participative learning and problem-solving methodologies for the teaching and learning process.
- Teachers are motivated to make use of quizzes, activitybased learning, tests, seminars, maps, charts, models, museum specimens, study tour and field visits in teaching.
- Students are motivated to take active participation in extracurricular activities like NSS, soft skill program, literary associations, etc. to imbibe in them life skills.
- The college promotes creativity amongst students by encouraging them to publish materials in the college magazine.
- The projects are given to the second-year students on Environmental awareness.
- ICT enabled teaching methods have been made available in the institute. The Teaching Learning Process is supported with Regular Practical Sessions, access of Digital Library, Online Lectures online journals, Conducting Online tests, Use of LCD projectors for seminars and workshops, productive use of educational videos, Accessibility of non-print material for students of Computer studies. Communication skills training facility make the students to acquire proficiency in listening, speaking, reading and writing.
- Karmaveer Portal has been prepared for the advanced and slow learners.

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Link for additional information   | Nil              |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- ICT enabled teaching methods have been made available in the institute. The Teaching Learning Process is supported with Regular Practical Sessions, access of Digital Library, Online Lectures online journals, Conducting Online tests, Use of LCD projectors for seminars and workshops, productive use of educational videos, Accessibility of non-print material for students of Computer studies.
- Innovative teaching methods have been adopted by the faculty to boost the capacity to learn and to teach meaningful application of knowledge to young minds.
- The college encourages the faculty to complement the academic system with practical skills through various teaching methodologies that extend beyond the classrooms. Various and multifarious activities in almost all the practical subjects are integrated into the academic agendas.
- The lecture method is a basic method of teaching adopted by the teaching fraternity throughout but is supported by the use of modem teaching aids.
- Along with the traditional lecture methods, demonstrating and conducting practical, assignments, project work, field visits, is a part of teaching and learning strategies adopted by the college.
- Activities undertaken:
- Power Point Presentations and use of internet to make teaching-learning more interactive and interesting.
- Field trips
- Educational trips
- Centralized examination for term end examination at institute level

| File Description   | Documents   |
|--|---|
| Upload any additional information  | <u>View File</u>  |
| Provide link for webpage<br>describing the ICT enabled tools<br>for effective teaching-learning<br>process | https://sites.google.com/site/karmveerlibr<br>ary/faculty-corner-1/profsawagh |

### **2.3.3** - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

#### 11

| File Description  | Documents        |
|---|------------------|
| Upload, number of students<br>enrolled and full time teachers<br>on roll. | <u>View File</u> |
| Circulars pertaining to assigning mentors to mentees                      | <u>View File</u> |
| mentor/mentee ratio   | <u>View File</u> |

#### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

#### 11

| File Description   | Documents        |
|--|------------------|
| Full time teachers and<br>sanctioned posts for year (Data<br>Template) | <u>View File</u> |
| Any additional information   | <u>View File</u> |
| List of the faculty members<br>authenticated by the Head of<br>HEI     | <u>View File</u> |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

| File Description   | Documents        |
|--|------------------|
| Any additional information   | <u>View File</u> |
| List of number of full time<br>teachers with Ph. D. / D.M. /<br>M.Ch./ D.N.B Super specialty /<br>D.Sc. / D.Litt. and number of<br>full time teachers for year(Data<br>Template) | <u>View File</u> |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### **2.4.3.1 - Total experience of full-time teachers**

#### 238

| File Description  | Documents        |
|---|------------------|
| Any additional information  | <u>View File</u> |
| List of Teachers including their<br>PAN, designation, dept. and<br>experience details(Data<br>Template) | <u>View File</u> |

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- The institution has reformed examination system by centralizing the term end examinations.
- Question Paper setting for term end examination is conducted at institution level confidentially by its mechanism, assessment of these answer books is also centralized, the cross-evaluation system is introduced for the term end assessments the centralization of the term end exams and evaluation helps making examinations impartial and transparent.
- Effective Implementation of the evaluation reforms:
- The institution as well as the college conducts these exams strictly accordingly to the directives of the University. The institution appoints internal squad for the smooth conduct of these exams.
- The CEO and Custodians are appointed to conduct the exams smoothly.
- The college has constituted an examination committee to ensure and implement evaluation reforms of the college. The college has appointed the CEO for the implementation and execution of the evaluation reforms. The cross assessment has been adopted by the management. The facility of providing Xerox copies, re- evaluation facility has been provided by the college as per its effective mechanism.

| File Description                | Documents        |
|---------------------------------|------------------|
| Any additional information      | <u>View File</u> |
| Link for additional information | Nil              |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- The college has adopted the cross assessment strategy for the assessment of term end exams. The college is affiliated hence it follows the examination pattern laid down by the University.
- The university has already introduced the concept of assessment for certain courses/ subjects.
- To avoid a lack of full disclosure and transparency in the process of Internal assessment following measures has been undertaken. Students are informed about the division. Evaluation of students in internal examination is displayed on notice board.
- The centralized pattern has been adopted for setting, assessment and evaluation of the papers.
- The photocopies of the answer book are given to the students on demand.
- The re-evaluation, re-assessment has been adopted for the transparent evaluation process.
- The Term End exams are conducted as per the norms of External examinations.
- The formal examination is held for the environmental awareness
- The projects are assessed by the internal and external examiners.

| File Description                | Documents        |
|---------------------------------|------------------|
| Any additional information      | <u>View File</u> |
| Link for additional information | Nil              |

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- The subject teacher maintains a teaching plan in which around six course outcomes are written, which are measurable, precise and maps across all cognitive levels of Bloom's taxonomy.
- The Course Outcomes (COs) represent the expected knowledge and skills student acquires at the end of a course. COs have been thoughtfully defined for all courses across the various programs being offered. The Course outcomes of all courses offered are prepared by the respective course instructor at

the start of the semester and uploaded on the college website. The introductory lecture for all courses are meant for communicating the COs to the students. COs are revised, if a need be, after seeking approvals from the department level committee.

• The Program Outcomes (POs) which are based on Graduate attributes are disseminated amongst all stakeholders and are prominently displayed on Department notice boards, laboratories, classrooms, college brochure and also the institute website. Since 2015, National Board of Accreditation has defined 12 POs thus maintaining a uniformity across all branches of Undergraduate Program in Engineering. Workshops, seminars and webinars have been conducted to educate the teachers about the outcome-based education and its implementation.

| File Description  | Documents        |
|---|------------------|
| Upload any additional information                       | <u>View File</u> |
| Paste link for Additional information                   | Nil              |
| Upload COs for all courses<br>(exemplars from Glossary) | No File Uploaded |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

• Course outcomes (CO) of various programmes offered by the institution are measured on the basis of performance of the learners in different curricular and co-curricular activities. Depending upon the nature of the programme, the institution practices different methods to measure the attainment level of course outcomes. Some of the methods adopted are as follows.

1. Continuous monitoring of students by doing regular practicals and handing different instruments

2. Use of continuous internal evaluation through assignments, unit test, mid tests.

3. Participation of learners in different elocution, debates, seminar and sports competitions to assess individual and teamwork.

4. Use of question- answer methodology to check communication skills and critical thinking of learners.

5. Learner's involvement in field visits, group discussion and study tours are used to assess social interaction and effective communication as well as social and professional ethics in a student. Besides this learners are evaluated constantly based on their regularity, their responsiveness, participation in class discussions.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | <u>View File</u> |
| Paste link for Additional information | Nil              |

#### 2.6.3 - Pass percentage of Students during the year

**2.6.3.1** - Total number of final year students who passed the university examination during the year

#### 40

| File Description  | Documents        |
|---|------------------|
| Upload list of Programmes and<br>number of students passed and<br>appeared in the final year<br>examination (Data Template) | <u>View File</u> |
| Upload any additional information   | <u>View File</u> |
| Paste link for the annual report  | Nil              |

#### 2.7 - Student Satisfaction Survey

**2.7.1** - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://mgvkbhnimgaonsr.kbhgroup.in/feedback.html

#### **RESEARCH, INNOVATIONS AND EXTENSION**

#### 3.1 - Resource Mobilization for Research

### **3.1.1** - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research** projects / endowments in the institution during the year (INR in Lakhs)

00

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| e-copies of the grant award<br>letters for sponsored research<br>projects /endowments | No File Uploaded |
| List of endowments / projects<br>with details of grants(Data<br>Template)             | <u>View File</u> |

**3.1.2** - Number of departments having Research projects funded by government and non government agencies during the year

**3.1.2.1** - Number of departments having Research projects funded by government and nongovernment agencies during the year

00

| File Description  | Documents        |
|---|------------------|
| List of research projects and funding details (Data Template) | <u>View File</u> |
| Any additional information                                    | No File Uploaded |
| Supporting document from<br>Funding Agency                    | No File Uploaded |
| Paste link to funding agency website                          | Nil              |

**3.1.3** - Number of Seminars/conferences/workshops conducted by the institution during the year

**3.1.3.1** - Total number of Seminars/conferences/workshops conducted by the institution during the year

| File Description   | Documents        |
|--|------------------|
| Report of the event  | <u>View File</u> |
| Any additional information   | <u>View File</u> |
| List of workshops/seminars<br>during last 5 years (Data<br>Template) | <u>View File</u> |

#### **3.2 - Research Publications and Awards**

**3.2.1** - Number of papers published per teacher in the Journals notified on UGC website during the year

#### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

20

| File Description  | Documents        |
|---|------------------|
| Any additional information  | <u>View File</u> |
| List of research papers by title,<br>author, department, name and<br>year of publication (Data<br>Template) | <u>View File</u> |

**3.2.2** - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

**3.2.2.1** - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

03

| File Description  | Documents        |
|---|------------------|
| Any additional information  | <u>View File</u> |
| List books and chapters edited<br>volumes/ books published (Data<br>Template) | <u>View File</u> |

#### **3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

• Rallies to protect environment are often taken out.

• Student's march holding placards bearing thought-provoking slogans to draw the attention of people to these issues.

Rallies to mark-Ozone Layer Protection Day, Environment Day are flagged off by the principal.

- Rallies for celebrating a pollution free, cracker-free Diwali.
- AIDS awareness rally is one of the major activities of the college.
- NSS camps were organized in Nimbaitivillage
- University Programs: National Service Scheme (NSS).
- Celebration of National importance days like Independence Day, Republic Day, Science Day, Teachers Day, AIDS awareness Day etc.
- Every year the college is incessantly organizing a number of extension and outreach activities
- While participating in the above activities students are physically, psychologically, intellectually prepared and thus they are socially trained to know about their social responsibility as committed citizens viz. qualities of cooperation, brotherhood acceptance, team spirit, fraternity and comradeship, relate to academic, social, cultural, community service, adventure etc.
- In 'Earn and Learn' scheme of University of Pune, students belonging to economically backward sections of the society are selected by interview.
- IMPACT
- Due to participation in various extension activities the college helps to inculcate following quarries among students.
- Developing leadership qualities.
- Improving life skills

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | <u>View File</u> |

**3.3.2** - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

**3.3.2.1** - Total number of awards and recognition received for extension activities from Government/government recognized bodies during the year

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Number of awards for extension<br>activities in last 5 year(Data<br>Template) | <u>View File</u> |
| e-copy of the award letters   | No File Uploaded |

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

#### 15

| File Description  | Documents        |
|---|------------------|
| Reports of the event organized  | <u>View File</u> |
| Any additional information  | <u>View File</u> |
| Number of extension and<br>outreach Programmes conducted<br>with industry, community etc<br>for the last year (Data Template) | <u>View File</u> |

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

51

| File Description  | Documents        |
|---|------------------|
| Report of the event   | No File Uploaded |
| Any additional information  | <u>View File</u> |
| Number of students<br>participating in extension<br>activities with Govt. or NGO etc<br>(Data Template) | <u>View File</u> |

#### 3.4 - Collaboration

### **3.4.1** - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

| File Description  | Documents        |
|---|------------------|
| e-copies of linkage related<br>Document   | No File Uploaded |
| Details of linkages with<br>institutions/industries for<br>internship (Data Template) | <u>View File</u> |
| Any additional information  | No File Uploaded |

**3.4.2** - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

**3.4.2.1** - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

| File Description  | Documents        |
|---|------------------|
| e-Copies of the MoUs with<br>institution./ industry/corporate<br>houses   | No File Uploaded |
| Any additional information  | No File Uploaded |
| Details of functional MoUs with<br>institutions of national,<br>international importance, other<br>universities etc during the year | No File Uploaded |

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### **4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The institution has adequate facilities for teaching learning, viz., classrooms, laboratories, computing equipment, etc.
- There are adequate lecture halls for the classes.
- 13Lecture halls,
- 07 Depts.
- 01 Conference Hall

- 01 Central Library
- 01 Exam Dept.
- 01 Staff Common Room (Gents)
- 01 Ladies Common Room
- 01 Administrative Office
- 01 Principal Cabin
- 01 Vice Principal Cabin
- 01 NAAC Office
- 05 LCD's
- 50 Personal Computers with internet nodes
- 03 Xeroxing (Photostat) Machines
- 01 NSS Room
- 01 Computer Lab including Language Lab
- Library: the college has provided a well- equipped library
- Seminar/Conference Hall: The college has provided a seminar hall
- Green Campus: The College has good Green Campus which provided to nurture teaching and learning.
- Motor-bike and Bicycle stand: The College has provided a good motor-bike and bicycle stand to the faculty, staff and the students
- Ladies' Sanitation: The college has provided ladies sanitation for the students and the faculty.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | <u>View File</u> |
| Paste link for additional information | Nil              |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- The college has 01 Gymkhana with Gymnasium equipment and adjoining Playground of (3 acres) of the institute
- It has a large play ground of 4 Acres to inculcate sports among the students for indoor, outdoor and athletic games. The college provides infrastructure for the students to increase the participation of sportsmen in inter-collegiate, inter-zonal and inter-university level indoor and outdoor games. The college provides the facilities like football, wrestling, judo, boxing, chess, table-tennis, cricket, volleyball, handball, korfball, kabaddi, badminton, kho-kho, softball, handball, baseball, netball, hockey, ball badminton, and athletics etc. The faculty of the college

creates strong and healthy atmosphere for the academic and personal growth of the students, records good results at college and university ranks.

• The college has appointed full time Director of Physical Education to provide coaching to the sportsmen in the college. The Department of Sports provides bulk of facilities including indoor, outdoor, yoga as well as athletic activity to the students.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | <u>View File</u> |
| Paste link for additional information | Nil              |

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

#### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

| File Description   | Documents        |
|--|------------------|
| Upload any additional information  | <u>View File</u> |
| Paste link for additional information  | Nil              |
| Upload Number of classrooms<br>and seminar halls with ICT<br>enabled facilities (Data<br>Template) | <u>View File</u> |

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)** 

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)** 

3,07,750.10

| File Description  | Documents        |
|---|------------------|
| Upload any additional information   | No File Uploaded |
| Upload audited utilization statements   | <u>View File</u> |
| Upload Details of budget<br>allocation, excluding salary<br>during the year (Data Template) | <u>View File</u> |

#### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The library is not fully automated. The library is partially automated. The software like Vriddhi and ERP have been used. The OP AC facility has been provided. The issuing is computerized.
- The internet facility is provided to the library.
- Almost all the requisite support facilities to students and teachers are available in the library. Some of them are:
- Digitization of the library has been started with bar coding which help the library users to have easy access to the books and journals
- Computers and internet facility has been provided
- Scanners
- Catalogue of books/publishers is available in OPAC
- Issuing is computerized.

| File Description                         | Documents                    |
|--|------------------------------|
| Upload any additional information        | <u>View File</u>             |
| Paste link for Additional<br>Information | https://linktr.ee/kbhlibrary |

4.2.2 - The institution has subscription for the E. None of the above

following e-resources e-journals e-

ShodhSindhu Shodhganga Membership e-

books Databases Remote access toe-resources

| File Description  | Documents        |
|---|------------------|
| Upload any additional information   | <u>View File</u> |
| Details of subscriptions like e-<br>journals,e-ShodhSindhu,<br>Shodhganga Membership etc<br>(Data Template) | <u>View File</u> |

**4.2.3** - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

**4.2.3.1** - Annual expenditure of purchase of books/e-books and subscription to journals/ejournals during the year (INR in Lakhs)

#### 75265

| File Description  | Documents        |
|---|------------------|
| Any additional information  | <u>View File</u> |
| Audited statements of accounts  | No File Uploaded |
| Details of annual expenditure<br>for purchase of books/e-books<br>and journals/e- journals during<br>the year (Data Template) | <u>View File</u> |

**4.2.4** - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

36

| File Description                                  | Documents        |
|---|------------------|
| Any additional information                        | <u>View File</u> |
| Details of library usage by teachers and students | <u>View File</u> |

#### **4.3 - IT Infrastructure**

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- The college has adequate IT infrastructure:
- The following IF Infrastructure is used in the college for the students of Arts, Science and Commerce faculty.
- The management has provided a systematic mechanism for the updation of the ITFacilities.

### • Updation of the computers are made by the mechanism of the Management.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | <u>View File</u> |
| Paste link for additional information | Nil              |

#### 4.3.2 - Number of Computers

#### 50

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Student – computer ratio          | <u>View File</u> |

### **4.3.3 - Bandwidth of internet connection in** C.10 – 30MBPS the Institution

| File Description   | Documents        |
|--|------------------|
| Upload any additional<br>Information   | <u>View File</u> |
| Details of available bandwidth<br>of internet connection in the<br>Institution | <u>View File</u> |

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)** 

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)** 

| File Description   | Documents        |
|--|------------------|
| Upload any additional information  | No File Uploaded |
| Audited statements of accounts.  | <u>View File</u> |
| Details about assigned budget<br>and expenditure on physical<br>facilities and academic support<br>facilities (Data Templates) | <u>View File</u> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The College has made an arrangement of established system for the maintaining and utilizing physical academic and support facilities, library, Computer sets and classrooms etc.
- The college allocates funds for procurement, upgradation, deployment and maintenance of the computers and their accessories.
- The annual budget for the last four years is as follows:
- The Parent Management has appointed a Maintenance Committee at the Institutional level who looks after the maintenance needs of all equipment, infrastructure in order to ensure optimum utilization of financial resources.
- Heads of the departments inform the Principal about all maintenance needs and the Principal of the college puts it before the Maintenance Committee in the meeting for rectification.
- The Maintenance In-charge sees that the available resources are optimally used according to the priority.
- The college ensures optimal utilization of budget allocated for the maintenance and upkeep of the college infrastructure.
- Based on the need assessment equipment, furniture, classroom, budget, provisions are optimally made.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | <u>View File</u> |
| Paste link for additional information | Nil              |

#### STUDENT SUPPORT AND PROGRESSION

#### 5.1 - Student Support

### **5.1.1** - Number of students benefited by scholarships and free ships provided by the Government during the year

**5.1.1.1 -** Number of students benefited by scholarships and free ships provided by the Government during the year

#### 447

| File Description  | Documents        |
|---|------------------|
| Upload self attested letter with<br>the list of students sanctioned<br>scholarship  | <u>View File</u> |
| Upload any additional information   | No File Uploaded |
| Number of students benefited by<br>scholarships and free ships<br>provided by the Government<br>during the year (Data Template) | <u>View File</u> |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

**5.1.2.1** - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

| File Description   | Documents        |
|--|------------------|
| Upload any additional information  | No File Uploaded |
| Number of students benefited by<br>scholarships and free ships<br>institution / non- government<br>agencies in last 5 years (Date<br>Template) | <u>View File</u> |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills E. none of the above

| File Description  | Documents        |
|---|------------------|
| Link to institutional website   | Nil              |
| Any additional information  | <u>View File</u> |
| Details of capability building<br>and skills enhancement<br>initiatives (Data Template) | <u>View File</u> |

**5.1.4** - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

#### 216

**5.1.4.1** - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

#### 216

| File Description  | Documents        |
|---|------------------|
| Any additional information  | <u>View File</u> |
| Number of students benefited by<br>guidance for competitive<br>examinations and career<br>counseling during the year (Data<br>Template) | <u>View File</u> |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description   | Documents        |
|--|------------------|
| Minutes of the meetings of<br>student redressal committee,<br>prevention of sexual harassment<br>committee and Anti Ragging<br>committee | <u>View File</u> |
| Upload any additional information  | <u>View File</u> |
| Details of student grievances<br>including sexual harassment and<br>ragging cases  | <u>View File</u> |

#### **5.2 - Student Progression**

#### 5.2.1 - Number of placement of outgoing students during the year

#### **5.2.1.1** - Number of outgoing students placed during the year

#### 00

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Self-attested list of students placed | <u>View File</u> |
| Upload any additional information     | No File Uploaded |

#### **5.2.2** - Number of students progressing to higher education during the year

#### **5.2.2.1** - Number of outgoing student progression to higher education

12

| File Description                                   | Documents        |
|--|------------------|
| Upload supporting data for student/alumni          | No File Uploaded |
| Any additional information                         | <u>View File</u> |
| Details of student progression to higher education | <u>View File</u> |

## **5.2.3** - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

#### government examinations) during the year

#### 00

| File Description                    | Documents        |
|-------------------------------------|------------------|
| Upload supporting data for the same | <u>View File</u> |
| Any additional information          | No File Uploaded |

# 5.3 - Student Participation and Activities

**5.3.1** - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

**5.3.1.1** - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

| File Description   | Documents        |
|--|------------------|
| e-copies of award letters and certificates   | No File Uploaded |
| Any additional information   | No File Uploaded |
| Number of awards/medals for<br>outstanding performance in<br>sports/cultural activities at unive<br>rsity/state/national/international<br>level (During the year) (Data<br>Template) | <u>View File</u> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

- The college has a Student Council which looks after students' welfare through its various activities.
- It is constituted before the commencement of new academic session as per the provision in the 40(2) (B) of Maharashtra University Act, 1994.
- Its constitution is as follow:
- Principal Chairman
- One Teacher
- NSS Program Officer
- Director of Sports and Physical Education.

- Topper student from each class.
- Two lady student members nominated by principal.
- Representative from NSS, Sports and cultural activities nominated by principal.
- The college has a Student Council which looks after students' welfare through its various activities/ programs.
- It is constituted before the commencement of new academic session as per the provision in the 40(2) (B) of Maharashtra University Act, 1994.Activities
- Performed by the Student Council:
- Student Council looks after the welfare of the students.
- Personal academic and other problems of students are conveyed to the Principal and help in resolving them.
- To initiate and coordinate organization of different subject forum activities for overall development of the students.
- The following committees have students Representative:
- Students Council
- Students Development Division
- Magazine Committee
- Grievance Committee.
- Alumni Association
- Placement Cell
- Anti-Ragging Committee
- Competitive Exam Cell
- Internal Quality Assurance Cell
- Annual Social Gathering Committee

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | <u>View File</u> |

**5.3.3** - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

**5.3.3.1** - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

| File Description   | Documents        |
|--|------------------|
| Report of the event  | No File Uploaded |
| Upload any additional information  | No File Uploaded |
| Number of sports and cultural<br>events/competitions in which<br>students of the Institution<br>participated during the year<br>(organized by the<br>institution/other institutions<br>(Data Template) | <u>View File</u> |

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- The institution has an alumni association but thatis not registered. The college is preparing to register the alumni association.
- Regular alumni meetings are arranged. They are involved in the planning of the college. The account has been opened.
- Former studentsgot selected in various professions
- Organizations/ fields at state and national levels were invited and asked to share their experiences about institutional, academic and infrastructure development.
- Alumni Association: Alumni Association offers a unique platform for the past students of the college to interact with the students from all the faculties of the college. The alumni contribute to the development of students at large by sharing their academic and professional experiences.
- The Institution conducts meetings with Alumni and involves them in planning, execution, review of academic, developmental activities and welfare schemes of the students.
- The former faculty members of the college are always welcomed by the college for their valuable suggestions and are invited for guest lectures. They are also invited in the college for various programs.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | <u>View File</u> |

# 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | <u>View File</u> |

# GOVERNANCE, LEADERSHIP AND MANAGEMENT

# 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- Vision:
- To fetch the rural youth of the college to the mainstream of the learning
- To impart value-based job oriented and real-life education
- To work and strive for the all-round development of the rural youth.
- To empower the students through participation in curricular, co-curricular, extracurricular and extension activities
- To develop research culture among the staff & students
- Mission:
- "To impart quality education for the all-round development of the rural students through excellence in value education, knowledge, research and to make them competent and empowered."
- Objectives:
- To provide opportunities of higher education to the poor, needy and especially to the down-trodden, and the backward communities of the society
- To impart quality educational facilities to the rural students
- To strengthen their mental ability, work ethics, commitment to the society and other morale.
- To strengthen the communication skills, competitive abilities for the all-round development of the personality.
- To develop the social relevance of knowledge

• Various college activities, Publication of college Magazine, Execution and activities of various college committees, NSS , participation of the students in debating, elocution, essay writing competitions, research and extension activities etc. ensures the reflection of vision and mission statement of the college.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | www.kbhnimgaoncollege.com |
| Upload any additional information     | <u>View File</u>          |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The Management, Principal and Faculty strive to bring into practice the vision and mission of the institute.
- The management provides funds for various activities of the institute.
- The top Management holds general meeting before the beginning of the academic year for deciding policies and plans such as departmental requirements, budgets, infrastructural provisions, staff adequacy and commencement of new courses as per the need of society.
- A Vice Principal is appointed by the Management in consultation with the Principal and he performs duties as assigned by the Management and Principal.
- The Principal forms various committees in consultation with the Vice-Principal to look after the various activities in the college.
- The Principal, Vice-Principal, Heads, Co-Ordinator ensure that duties and responsibilities assigned to persons concerned are duly communicated.
- The principal ensures that all provisions of the University Statutes, rules and regulations of government of Maharashtra and UGC are implemented properly.
- The Principal arranges meetings with IQ AC, various committees to carry out and give effect to the decisions of the top management. Importantly, the Principal in association with faculty of various Departments involves in strategies and decision-making for academic growth.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | <u>View File</u> |

#### 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

• The IQAC prepares perspective plans and policies based on the quality policy and activities proposed by various departments for the calendar year.

Perspective Plans

Dept

1

To commence Functional Hindi

To apply Minor Research Project to BCUD

To organize National Seminar

Hindi

2

To organize State Level Seminar

To apply Minor Research Project to BCUD

To depute the students to Avishkar/Innovation projects

#### English

3

To commence Post Graduate course in Marathi

To start the Departmental Library for the NET/SET guidance

To invite the Writes/Poets to the college

#### Marathi

4 To commence Post Graduate course in History To motivate the students towards the Local History To apply Minor Research Project to BCUD History 5 To commence Post Graduate course in Politics To apply Minor Research Project to BCUD Politics 6 To commence Post Graduate course in Economics To organize the guidance Programs to the students Economics 7 To activate the Counseling center To start the Eradication of Superstition center. Psychology 8 To incases the participation of the students in sports and games Organize inter collegiate sports events

Organize inter zonal sports events

#### Sports

```
9
```

```
To subscribe online journal
```

To subscribe more international journal

#### To provide e-learning sources to the students

#### Library

| File Description                                       | Documents  |
|--|--|
| Strategic Plan and deployment documents on the website | <u>View File</u>   |
| Paste link for additional information                  | https://mgvkbhnimgaonsr.kbhgroup.in/downlo<br>ad/Perspective.pdf |
| Upload any additional information                      | No File Uploaded   |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The college has a systematic organizational structure from the top to bottom.
- The Management has formed the College Development Committee as per the Maharashtra University Act 2016. This CD has the representatives of the Management, College including, Principal, Vice Principal, IQAC Coordinator, Some Senior faculty members, Non-Teaching Members, Representatives of Students.
- The college has a systematic administrative set up. The college has constituted the committees. The committees functionsystematically.
- The college has appointed almost all the posts. The management follows the rules of the University and Government. All the appointments/ recruitments and the promotions are made as per the Govt Rules. The Service Rules are observed.
- The promotions are made on the basis of seniority. The college has constituted the Grievance Redressal Committee to tackle the grievances arised. The management has also formed the Grievance Redressal Committee at Management Level. The grievances arise and untackled are forwarded to management. However, the college has not received any case of Grievance till today.

A. All of the above

# • The non-teaching faculty, the faculty, Vice Principal, Principal are accountable to each other.

| File Description                                 | Documents  |
|--|--|
| Paste link for additional information            | https://mgvkbhnimgaonsr.kbhgroup.in/downlo<br>ad/CDC.pdf |
| Link to Organogram of the<br>Institution webpage | Nil  |
| Upload any additional information                | <u>View File</u>   |

# 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

File DescriptionDocumentsERP (Enterprise Resource<br/>Planning)DocumentView FileScreen shots of user interfacesNo File UploadedAny additional informationNo File UploadedDetails of implementation of e-<br/>governance in areas of<br/>operation, Administration etc<br/>(Data Template)View File

# **6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

- The college has provided some welfare measurements for the teaching and non-teaching staff. These measures are as under:
- The management has provided its Group Insurance Policy Scheme for the Teaching and Non-Teaching staff of the college.
- Felicitation of staff and faculty for his/her carrier advancement like (PhD, MPhil) and awards
- Felicitation in Annual Social Gathering of his or her devotion in college developmen
- Felicitation of faculty and staff by management for academic achievement.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | <u>View File</u> |

**6.3.2** - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

**6.3.2.1** - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

03

| File Description   | Documents        |
|--|------------------|
| Upload any additional information  | <u>View File</u> |
| Details of teachers provided<br>with financial support to attend<br>conference, workshops etc<br>during the year (Data Template) | <u>View File</u> |

**6.3.3** - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

**6.3.3.1** - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

| File Description  | Documents        |
|---|------------------|
| Reports of the Human Resource<br>Development Centres<br>(UGCASC or other relevant<br>centres).  | No File Uploaded |
| Reports of Academic Staff<br>College or similar centers   | No File Uploaded |
| Upload any additional information   | No File Uploaded |
| Details of professional<br>development / administrative<br>training Programmes organized<br>by the University for teaching<br>and non teaching staff (Data<br>Template) | <u>View File</u> |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

**6.3.4.1** - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

#### 19

| File Description   | Documents        |
|--|------------------|
| IQAC report summary  | No File Uploaded |
| Reports of the Human Resource<br>Development Centres<br>(UGCASC or other relevant<br>centers)              | No File Uploaded |
| Upload any additional information  | <u>View File</u> |
| Details of teachers attending<br>professional development<br>programmes during the year<br>(Data Template) | <u>View File</u> |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- The achievements of faculty members are monitored and maintained through Performance appraisal system as per the guidelines from UGC.
- The self-appraisal and Annual Performance Appraisal of the

teachers are filled.

- The confidential reports of the teaching and non teaching staff are filled and forwarded to the Management.
- The principal is offered freedom and autonomy to run administration democratically.
- IQAC and various committees play important role to support the principal to run the administration effectively.
- The appraisal report of faculty is made by the concerned head of the department on the basis of yearly achievements, discipline, quality etc. and is then submitted to the head of the institute.
- Faculty members are approved duty leave for attending conferences.
- Student Feedback form on Teachers based on NAAC recommendations also indicates the teacher quality. All the students from each and every class fill this form to help the institution assess the teacher performance and take necessary measures. The identity of students is not revealed.
- The feedback form has well-defined set of questions that help the students to evaluate the teacher on the basis of knowledge base, communication skills and interest generated by the teacher.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | <u>View File</u> |

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- The accounts of the college are audited by the Govt. Auditor regularly as per the provision of the Maharashtra University Act 1994 and the state Government norms.
- The college has a mechanism for internal and external audit.
- The internal audit is carried out by the Chartered Accountant at the college level and audited by the Finance Branch of the Management
- The external audit is carried out by authorized Chartered Accountant before the session comes to an end.
- The remarks given by the auditor are taken into

consideration in the forthcoming years.

- The internal audit of the college is carried out by the Management frequently.
- There is no audit objection since last four years.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | <u>View File</u> |

# **6.4.2** - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

# **6.4.2.1** - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description   | Documents        |
|--|------------------|
| Annual statements of accounts  | No File Uploaded |
| Any additional information   | No File Uploaded |
| Details of Funds / Grants<br>received from of the non-<br>government bodies, individuals,<br>Philanthropers during the year<br>(Data Template) | <u>View File</u> |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- First of all for any expenditure to be made as a proper demand in writing is made by the concerned department with the full details of requirement of the apparatus, equipment, maintenance, infrastructure etc. to the Principal.
- The Principal scrutinizes the application and forwards it to the Management. A meeting of Purchase Committee is held on the receipt of the demand.
- Accountant handles all financial related matters under the supervision of the principal as per the rules and regulations of the respective authority.
- The college gets financial support as salary grant and development grant for grant-in-aid courses from Government of Maharashtra and grants under special schemes from UGC and BCUD, University of Pune.
- Accountant attends to all work related to accounting,

including bank operations and preparation of the annual draft budget of the college.

- Each and every transaction is supported by the vouchers. All the collections are deposited in the bank and all expenditure, recurring and non-recurring, are incurred through cheques.
- Purchases are made on the approval and sanction of management. All the official for transactions are completed and done viz. preparation of voucher/ stock entry/ and issue of cheques to the concerned parties/ suppliers and the record Maintain.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | <u>View File</u> |

# 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- The institution has evolved a strategy to network with the stakeholders on different platforms like Parent Teacher Meet, Alumni and various committees with a fair representation of students.
- The institute at the beginning of an academic year prepares academic calendar of all Programs in consultation with all the faculty members.
- The IQAC in the planning process considers feedbacks collected from all the stakeholders to prepare perspectives on development. These developmental perspectives are discussed in the respective meetings of LMC,CDC, Parent Teacher Meet and Alumnae Meet. The reflections of the meetings are incorporated in the plan.
- EG 1=Establishment of Academic Research Committee -
- The IQAC establishes the ARC in the commencement of the first semester. This committee functions to submit the proposals of Minor Projects and seminars to the BCUD, Savitribai Phule Pune University Pune. The committee conducts regular meetings and motivated the faculty and students to undertake Research Projects. The committee motivates the faculty to participate in the Innovation and Avishkar research competitions held by the University.
- The attempts of the ARC help to increase interests among the

faculty and the students regarding the research.

- EG 2=Preparation of an academic calendar by mechanism-
- The IQAC prepares an academic calendar by its mechanism. It looks after for its effective implementation of the activities of the teaching learning and extracurricular activities throughout the year.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | <u>View File</u> |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- The college IQAC takes continuous review of the teaching and learning process of the college.
- The college provides Teacher's Diaries to the faculty and reviews timely. The implementation of the teaching learning is observed by the Principal, Vice Principal and with its mechanism.
- The management organizes training programs for the faculty. The feedback is obtained from the students' and it is communicated to the concern teacher.
- Increase in teaching quality.
- Establishing stress-free learning atmosphere.
- Increase in presenting papers in national/ international conferences and seminars.
- Awareness among teachers regarding research activities.
- Eg-1 Teacher's Diaries: The teachers are motivated to complete the Teachers' Diaries. The Diary is checked by the Vice- Principal and Principal with regular intervals. This can keep a check on the teachers to complete the syllabi. This also helps the teachers to prepare the teaching plans.
- Eg-2 Lesson Observations by the Principal: The lessons of the teachers are observed periodically. The teachers are communicated about their teaching learning and their use of methodologies. They are informed about their Strengths and weaknesses.

B. Any 3 of the above

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

| File Description   | Documents        |
|--|------------------|
| Paste web link of Annual reports of Institution  | Nil              |
| Upload e-copies of the accreditations and certifications                                 | No File Uploaded |
| Upload any additional information  | <u>View File</u> |
| Upload details of Quality<br>assurance initiatives of the<br>institution (Data Template) | <u>View File</u> |

# INSTITUTIONAL VALUES AND BEST PRACTICES

# 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- In respect to gender sensitivity the college has formulated a Women Empowerment Cell.
- Awareness Rallies on Female Foeticide, Crimes against Women, AIDS Awareness organized to enlighten the students about momentous issues concerning society
- There is a regular, well established and fair procedure for redressing grievances regarding academic matters, admission process, library, etc.
- A cell is functioning with senior faculty members in the committee:
- To encourage the female students to express their grievances

# freely

- To address the basic problems of female students regarding admission fees, lectures
- To promote healthy student-student and student-teacher relationship
- To promote & maintain a conducive and unprejudiced educational environment.
- A Complaint Box has been installed on the campus. The grievance is taken up by the members of the committee, the case studied and discussed by the team, and the grievance redressed. No grievance has been formally presented which required going beyond the level of the faculty members for grievances regarding attendance issues.
- The Management and the college looks after the safety and security of the female faculty and female students.
- A separate common room has been provided for the female faculty
- A mentoring cum counseling is provided to the female faculty and students by the college.

| File Description  | Documents |
|---|-----------|
| Annual gender sensitization action plan   | Nil       |
| Specific facilities provided for<br>women in terms of: a. Safety<br>and security b. Counseling c.<br>Common Rooms d. Day care<br>center for young children e. Any<br>other relevant information | Nil       |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/ power efficient equipment

| File Description               | Documents        |
|--------------------------------|------------------|
| Geo tagged Photographs         | <u>View File</u> |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system

#### Hazardous chemicals and radioactive waste management

- Solid waste: The entire plantationon the campus is organically nurtured from the Solid waste collected from the college campus The organic nutrients useful for the plantations have been used to motivate the practice of organic farming.
- Tree plantation drives are organized regularly to create clean and green campus.
- Chemicals, acid, and harming agents are dumped properly to avoid direct or indirect human contact.
- The parent institution annually takes stock of all electronic equipment.
- The college submits its electronic waste, if any, to the stock committee of the parent institution.

| File Description   | Documents        |
|--|------------------|
| Relevant documents like<br>agreements/MoUs with<br>Government and other approved<br>agencies | <u>View File</u> |
| Geo tagged photographs of the facilities   | Nil              |
| Any other relevant information   | No File Uploaded |

# 7.1.4 - Water conservation facilities available A. Any 4 or all of the above in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

| File Description                                  | Documents        |
|---|------------------|
| Geo tagged photographs / videos of the facilities | <u>View File</u> |
| Any other relevant information                    | No File Uploaded |

#### 7.1.5 - Green campus initiatives include

# 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

teening the campus are as follows.

# 1. Restricted entry of automobiles

2. Use of Bicycles/ Battery powered

#### vehicles

- **3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic
- **5.**landscaping with trees and plants

| File Description                             | Documents        |
|--|------------------|
| Geo tagged photos / videos of the facilities | <u>View File</u> |
| Any other relevant documents                 | <u>View File</u> |

# 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

| File Description  | Documents        |
|---|------------------|
| Reports on environment and<br>energy audits submitted by the<br>auditing agency | No File Uploaded |
| Certification by the auditing agency  | No File Uploaded |
| Certificates of the awards received   | No File Uploaded |
| Any other relevant information  | No File Uploaded |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screenreading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

| File Description   | Documents        |
|--|------------------|
| Geo tagged photographs / videos of the facilities                              | <u>View File</u> |
| Policy documents and<br>information brochures on the<br>support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance                  | No File Uploaded |
| Any other relevant information   | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

# • The college has arranged the programmes providing an inclusive environment. The college has celebrated the Marathi Bhashya Gaurav Din.

| File Description   | Documents        |
|--|------------------|
| Supporting documents on the<br>information provided (as<br>reflected in the administrative<br>and academic activities of the<br>Institution) | <u>View File</u> |
| Any other relevant information   | <u>View File</u> |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- As responsible citizens of the country, the students are motivated to take part in various activities of the college. The college encourages the students to take part in blood donation camps, study tours for them that make them understand the importance of protecting the cultural heritage of the country.
- The college has also conducted special lectures on Move towards constitution where subject experts enlightened the students about importance of the Indian constitution and how we must work in the direction of saving our constitution
- Singing of national anthem in the campus every day so as to bring a feeling of patriotism among all is practiced. The students also being the responsible citizens take many community services and provide services to mankind and society.

- The students have taken up many cleanliness drives both inside the campus and nearby villages considering it as a responsibility of every citizen.
- The college has also conducted a Voter awareness programme for all the students and were sensitized about their constitutional powers of voting.
- Every year Republic day is Celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution.
- Independence day is also celebrated each year to highlight the struggle of freedom

| File Description  | Documents        |
|---|------------------|
| Details of activities that<br>inculcate values; necessary to<br>render students in to responsible<br>citizens | <u>View File</u> |
| Any other relevant information  | No File Uploaded |

7.1.10 - The Institution has a prescribed code C. Any 2 of the above of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

| File Description   | Documents        |
|--|------------------|
| Code of ethics policy document   | <u>View File</u> |
| Details of the monitoring<br>committee composition and<br>minutes of the committee<br>meeting, number of programmes<br>organized, reports on the<br>various programs etc., in<br>support of the claims | <u>View File</u> |
| Any other relevant information   | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events

#### and festivals

• The Anniversaries of the birth I death anniversaries of the great Indian personalities, leaders wereorganized. The teaching faculty of the college is asked to deliver the lecture/ speech on the occasion to the present students and Teaching and Non- Teaching staff of the college. The statues, photo frames, etc. are worshipped in order to motivate and inspire the students and the faculty of the college. This activity also helps them to know the importance of the day. The thoughts of these personalities are helpful to them to build their thinking ability.

| File Description   | Documents        |
|--|------------------|
| Annual report of the<br>celebrations and<br>commemorative events for the<br>last (During the year) | <u>View File</u> |
| Geo tagged photographs of some of the events   | No File Uploaded |
| Any other relevant information   | No File Uploaded |

### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

- Best Practice-1
- Title: Competitive and Carrier Guidance
- Goal-To increase interest among the students about competitive guidance
- Practice- The Competitive Exam Cell organizes competitive guidance lectures by the faculty and external expert on various topics.
- Problems Encountered and Resources Required-The cell requires more resourceful guidance, and mechanism to conduct competitive exams, testing every month.
- Beat Practice No. 2
- Title: Counseling Centre
- The following tests are conducted:
- After, Before Marriage Counseling
- USE OF PSYCHOLOGICAL TESTING
- Marriage Attitude Test
- Motivational Test
- Personality Test
- Self-Identity Test

- Goal:
- The goal of the counsellor is to understand the behavior, inspiration and emotions of the client. Apart from this the counselor should show the proper way to the client. This goal reveals the direction and purpose of the counsellor.
- Process of counseling:
- The counseling process means to develop the personality of the client and continuous changes in him.
- To understand the problem of the client.
- To understand the need of help for problem solution.
- To establish counseling relation
- Problems encountered & Resources Required:
- The present college is rural college. The students are not ready to reveal their problems in front of councilor. The timing for the college and for counseling is very limited.

| File Description                                | Documents        |
|---|------------------|
| Best practices in the<br>Institutional web site | <u>View File</u> |
| Any other relevant information                  | No File Uploaded |

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college organizes State Level Peotry Recitation Competition on 1 March of Every Year in the name of the founder of the Institutuin Late Karmaveer Bhausaheb Hiray on the occassio of his Birth Annivarsary. The competition is held at State Level. The participants across almost all the universities participate in the Competition, Prises of around 1 Lac are awarded for the competitio. The reknownen poet of the state is invited as a chief guest for the competition. The competition is the grand success. This year the competition is held online. The videos are invited and online prize distribution progremme has been organised.

# Part B

# **CURRICULAR ASPECTS**

# 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- As the college is affiliated to Savitribai Phule Pune University, it follows the University designed curriculum. The college operates at UG level keeping in mind the goal and objectives that is to make every students get the opportunity to seek higher education. The college prepares an academic calendar that specifies the duration of the semester, the end of semester examination and annual examination. The faculty prepares semester/ term wise lesson plan to plan effective curriculum delivery. Teachers Diaries are maintained to record the day to day teaching. Syllabus completion forms are obtained at the end of semester to ensure the effective curriculum delivery. Students' feedback on teachers and curriculum is collected, obtained to make teachers teaching learning more effective.
- The college ensures effective curriculum delivery and transaction on the curriculum. The college encourages the faculty to ensure involvement of students inpursuing higher education. The college deputes the faculty to participate in the curriculum design and the restructuring workshops of the syllabus sponsored by S.P. Pune University.
- The university has revised almost all the syllabis of UG & PG courses in the last five years. The university has introduced Choice Based Credit System (CBCS) pattern for all the courses.

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <u>View File</u>  |
| Link for Additional information     | https://assessmentonline.naac.gov.in/stor<br>age/app/public/agar/18148/18148_4_3.pdf?1<br>675835045 |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

| • | Before the commencement of each semester, The<br>collegenotifies an academic calendar for all the<br>programs, which contains the date of commencement, last<br>working day of the semester, Internship schedule and<br>dates for semester-end examinations. |
|---|--|
| • | The academic calendar after being approved by the  |
|   | principal is uploaded on the college website, displayed<br>on notice boards  |
| • | Internal Assessment tests (IA), assignments, quizzes, and  |
|   | seminars are part of the Continuous Internal Evaluation  |
|   | (CIE) of students are conducted timely as per schedule.  |
|   |  |
|   | There is a well-defined process for the conduct of CIE as  |
|   | per the calendar of events.  |
| ٠ | The Principal, through the academic committee meetings,  |
|   | frequently reviews the semester's progress and provides  |
|   | suitable suggestions. In case of revision of academic  |
|   | calendar by the university, institute incorporates the   |
|   | necessary changes accordingly.   |
|   |  |
| • | The College Exam Dept works constantly and continuously  |

- The College Exam Dept works constantly and continuously for the conduct of continous exam as per the academic calendar.
- The results are analyses.

| File Description                     | Documents  |
|--------------------------------------|--|
| Upload relevant supporting documents | <u>View File</u>   |
| Link for Additional<br>information   | https://assessmentonline.naac.gov.in/stor<br>age/app/public/agar/18148/18148_4_3.pdf?1<br><u>675835045</u> |

| Α. | <b>All</b> | of     | the       | above         |
|----|------------|--------|-----------|---------------|
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|    |            |        |           |               |
|    | Α.         | A. All | A. All of | A. All of the |

| File Description  | Documents        |
|---|------------------|
| Details of participation of<br>teachers in various<br>bodies/activities provided as a<br>response to the metric | <u>View File</u> |
| Any additional information  | <u>View File</u> |

# **1.2 - Academic Flexibility**

**1.2.1** - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

# 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

#### 11

| File Description  | Documents        |
|---|------------------|
| Any additional information                              | <u>View File</u> |
| Minutes of relevant Academic<br>Council/ BOS meetings   | <u>View File</u> |
| Institutional data in prescribed format (Data Template) | <u>View File</u> |

# 1.2.2 - Number of Add on /Certificate programs offered during the year

**1.2.2.1 -** How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

| • |   |  |
|---|---|--|
|   |   |  |
|   | , |  |

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Brochure or any other<br>document relating to Add on<br>/Certificate programs | No File Uploaded |
| List of Add on /Certificate<br>programs (Data Template )                      | <u>View File</u> |

# **1.2.3** - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

**1.2.3.1** - Number of students enrolled in subject related Certificate or Add-on programs

# during the year

#### 00

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Details of the students enrolled<br>in Subjects related to<br>certificate/Add-on programs | <u>View File</u> |

# **1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- The University integrates cross cutting issues relevant to Gender , Environment and Sustainability, human values and Professional Ethics into the curriculum. Every year the College organizes Gender Equality programs, emphasizing Woman Empowerment, self protection, laws for Woman's improvement of mental health, health check-ups etc.
- As a part of Academic Calendar, the College organized several activities like Swatch Bharath Abhiyan, International Women's Day, Blood Donation Camps, etc. topromottheUniversal values, Human values and National Integration. The College has conducted various activities on cross cutting issues.
- The College has NSS (National Service Scheme) team, WEC (Women Empowerment Cell ) team. The activities are planned by the coordinators of the above clubs and students are involved in various initiatives and issues that are relevant to their courses such as Professional Ethics, Issues on Gender and Human Values and Environment and Sustainability.
- The Gender issues are taken care by the Women Empowerment Cell where girl students are trained to be empowered through motivation programmes, health and hygiene awareness programmes and skill development programmes. Many Lady Entrepreneurs and successful leaders are invited to the college to share their success stories and inspire the girl students to achieve great heights at their young age.

| File Description  | Documents        |
|---|------------------|
| Any additional information  | <u>View File</u> |
| Upload the list and description<br>of courses which address the<br>Professional Ethics, Gender,<br>Human Values, Environment<br>and Sustainability into the<br>Curriculum | <u>View File</u> |

# **1.3.2** - Number of courses that include experiential learning through project work/field work/internship during the year

01

| File Description  | Documents        |
|---|------------------|
| Any additional information  | <u>View File</u> |
| Programme / Curriculum/<br>Syllabus of the courses  | <u>View File</u> |
| Minutes of the Boards of<br>Studies/ Academic Council<br>meetings with approvals for<br>these courses                       | No File Uploaded |
| MoU's with relevant<br>organizations for these<br>courses, if any   | No File Uploaded |
| Number of courses that include<br>experiential learning through<br>project work/field<br>work/internship (Data<br>Template) | <u>View File</u> |

# **1.3.3 - Number of students undertaking project work/field work/ internships**

14

| File Description  | Documents        |
|---|------------------|
| Any additional information  | <u>View File</u> |
| List of programmes and<br>number of students<br>undertaking project work/field<br>work/ /internships (Data<br>Template) | <u>View File</u> |

| 1.4 - Feedback System   |   |   |  |  |
|---|---|---|--|--|
| 1.4.1 - Institution obtains feedback on the<br>syllabus and its transaction at the<br>institution from the following stakeholders<br>Students Teachers Employers AlumniC. Any 2 of the above        |   |   |  |  |
| File Description  | Documents   |   |  |  |
| URL for stakeholder feedback report   |   | <u>View File</u>  |  |  |
| Action taken report of the<br>Institution on feedback report<br>as stated in the minutes of the<br>Governing Council, Syndicate,<br>Board of Management<br>(Upload)                                 | <u>View File</u>  |   |  |  |
| Any additional<br>information(Upload)   | <u>View File</u>  |   |  |  |
| 1.4.2 - Feedback process of the Institution<br>may be classified as followsA. Feedback collected, analyze<br>and action taken and feedback<br>available on website                                  |   |   |  |  |
|   | Documents   |   |  |  |
| File Description  | Documents   |   |  |  |
| File Description<br>Upload any additional<br>information  | Documents   | <u>View File</u>  |  |  |
| Upload any additional   |   | <u>View File</u><br>vkbhnimgaonsr.kbhgroup.in/feedb<br>ack.html |  |  |
| Upload any additional<br>information  | https://mg  | vkbhnimgaonsr.kbhgroup.in/feedb<br>ack.html                     |  |  |
| Upload any additional<br>information<br>URL for feedback report   | https://mgr<br>DEVALUATIO   | vkbhnimgaonsr.kbhgroup.in/feedb<br>ack.html                     |  |  |
| Upload any additional<br>information<br>URL for feedback report<br>TEACHING-LEARNING AND  | https://mg<br>DEVALUATIO<br>Profile                                       | vkbhnimgaonsr.kbhgroup.in/feedb<br>ack.html<br>N                |  |  |
| Upload any additional<br>information<br>URL for feedback report<br>TEACHING-LEARNING AND<br>2.1 - Student Enrollment and  | https://mgr<br>DEVALUATIO<br>Profile<br>mber of studen                    | vkbhnimgaonsr.kbhgroup.in/feedb<br>ack.html<br>N                |  |  |
| Upload any additional<br>information<br>URL for feedback report<br>TEACHING-LEARNING AND<br>2.1 - Student Enrollment and 2<br>2.1.1 - Enrolment Number Nu   | https://mgr<br>DEVALUATIO<br>Profile<br>mber of studen                    | vkbhnimgaonsr.kbhgroup.in/feedb<br>ack.html<br>N                |  |  |
| Upload any additional<br>information<br>URL for feedback report<br>TEACHING-LEARNING AND<br>2.1 - Student Enrollment and 2<br>2.1.1 - Enrolment Number Nu<br>2.1.1.1 - Number of sanctioned         | https://mgr<br>DEVALUATIO<br>Profile<br>mber of studen                    | vkbhnimgaonsr.kbhgroup.in/feedb<br>ack.html<br>N                |  |  |
| Upload any additional<br>information<br>URL for feedback report<br>TEACHING-LEARNING AND<br>2.1 - Student Enrollment and T<br>2.1.1 - Enrolment Number Nu<br>2.1.1.1 - Number of sanctioned<br>1080 | https://mg<br>DEVALUATIO<br>Profile<br>mber of studen<br>d seats during t | vkbhnimgaonsr.kbhgroup.in/feedb<br>ack.html<br>N                |  |  |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

# 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

### 568

| File Description   | Documents        |
|--|------------------|
| Any additional information                                       | <u>View File</u> |
| Number of seats filled against<br>seats reserved (Data Template) | <u>View File</u> |

# 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- We assess the learning levels of the students by conducting home assignments, tests, tutorials, in-house seminars, group discussions, unit tests, internal tests, term end examinations and students are grouped as 'slow learners' and 'advanced learners. Moreover, additional coaching and extra lectures are arranged for the 'slow learners' while 'advanced learners' are promoted to access the library facilities. Special Guidance Scheme is scheduled under the Students Welfare Scheme regularly to the slow learners in the subjects like English, Economics Communicative Skills & the difficult issues in the economics are tackled in this course.
- The faculty is encouraged to bifurcate the slow learners and advanced learners on the basis of daily teaching, communication, and discussions with the students.The faculty often attempts to provide additional material to the advanced learners. The teachers try to provide material and guidance on the advanced and current issues in the subject to the advanced learners to keep them to the current advancement of the subject.
- While the slow learners are tried to motivated to pass in the subject and proceed to the higher education. This helps to reduce the dropout rate.
- The online classes have been conducted on Zoom, Google classroom and the modes Google Quizes have been exploited for the evaluation.

| File Description                   | Documents        |
|------------------------------------|------------------|
| Link for additional<br>Information | Nil              |
| Upload any additional information  | <u>View File</u> |

# 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students         |           | Number of Teachers |
|----------------------------|-----------|--------------------|
| 804                        |           | 12                 |
| File Description           | Documents |                    |
| Any additional information |           | <u>View File</u>   |

# 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- The faculty of the college often adopts the student centric methods such as experiential learning, participative learning and problem-solving methodologies for the teaching and learning process.
- Teachers are motivated to make use of quizzes, activitybased learning, tests, seminars, maps, charts, models, museum specimens, study tour and field visits in teaching.
- Students are motivated to take active participation in extra-curricular activities like NSS, soft skill program, literary associations, etc. to imbibe in them life skills.
- The college promotes creativity amongst students by encouraging them to publish materials in the college magazine.
- The projects are given to the second-year students on Environmental awareness.
- ICT enabled teaching methods have been made available in the institute. The Teaching Learning Process is supported with Regular Practical Sessions, access of Digital Library, Online Lectures online journals, Conducting Online tests, Use of LCD projectors for seminars and workshops, productive use of educational videos, Accessibility of non-print material for students of Computer studies. Communication skills training facility

make the students to acquire proficiency in listening, speaking, reading and writing.

# • Karmaveer Portal has been prepared for the advanced and slow learners.

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Link for additional information   | Nil              |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- ICT enabled teaching methods have been made available in the institute. The Teaching Learning Process is supported with Regular Practical Sessions, access of Digital Library, Online Lectures online journals, Conducting Online tests, Use of LCD projectors for seminars and workshops, productive use of educational videos, Accessibility of non-print material for students of Computer studies.
- Innovative teaching methods have been adopted by the faculty to boost the capacity to learn and to teach meaningful application of knowledge to young minds.
- The college encourages the faculty to complement the academic system with practical skills through various teaching methodologies that extend beyond the classrooms. Various and multifarious activities in almost all the practical subjects are integrated into the academic agendas.
- The lecture method is a basic method of teaching adopted by the teaching fraternity throughout but is supported by the use of modem teaching aids.
- Along with the traditional lecture methods, demonstrating and conducting practical, assignments, project work, field visits, is a part of teaching and learning strategies adopted by the college.
- Activities undertaken:
- Power Point Presentations and use of internet to make teaching-learning more interactive and interesting.
- Field trips
- Educational trips
- Centralized examination for term end examination at institute level

| File Description  | Documents   |
|---|---|
| Upload any additional information   | <u>View File</u>  |
| Provide link for webpage<br>describing the ICT enabled<br>tools for effective teaching-<br>learning process | https://sites.google.com/site/karmveerlib<br>rary/faculty-corner-1/profsawagh |

**2.3.3** - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

# 2.3.3.1 - Number of mentors

# 11

| File Description  | Documents        |
|---|------------------|
| Upload, number of students<br>enrolled and full time teachers<br>on roll. | <u>View File</u> |
| Circulars pertaining to assigning mentors to mentees                      | <u>View File</u> |
| mentor/mentee ratio   | <u>View File</u> |

# 2.4 - Teacher Profile and Quality

# 2.4.1 - Number of full time teachers against sanctioned posts during the year

# 11

| File Description   | Documents        |
|--|------------------|
| Full time teachers and<br>sanctioned posts for year (Data<br>Template) | <u>View File</u> |
| Any additional information   | <u>View File</u> |
| List of the faculty members<br>authenticated by the Head of<br>HEI     | <u>View File</u> |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

| 6  |                  |
|--|------------------|
| File Description   | Documents        |
| Any additional information   | <u>View File</u> |
| List of number of full time<br>teachers with Ph. D. / D.M. /<br>M.Ch./ D.N.B Super specialty<br>/ D.Sc. / D.Litt. and number of<br>full time teachers for year(Data<br>Template) | <u>View File</u> |

**2.4.3** - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

# **2.4.3.1** - Total experience of full-time teachers

#### 238

| File Description  | Documents        |
|---|------------------|
| Any additional information  | <u>View File</u> |
| List of Teachers including<br>their PAN, designation, dept.<br>and experience details(Data<br>Template) | <u>View File</u> |

# 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- The institution has reformed examination system by centralizing the term end examinations.
- Question Paper setting for term end examination is conducted at institution level confidentially by its mechanism, assessment of these answer books is also centralized, the cross-evaluation system is introduced for the term end assessments the centralization of the term end exams and evaluation helps making examinations impartial and transparent.
- Effective Implementation of the evaluation reforms:
- The institution as well as the college conducts these exams strictly accordingly to the directives of the University. The institution appoints internal squad for the smooth conduct of these exams.
- The CEO and Custodians are appointed to conduct the exams smoothly.

• The college has constituted an examination committee to ensure and implement evaluation reforms of the college. The college has appointed the CEO for the implementation and execution of the evaluation reforms. The cross assessment has been adopted by the management. The facility of providing Xerox copies, re- evaluation facility has been provided by the college as per its effective mechanism.

| File Description                | Documents        |
|---------------------------------|------------------|
| Any additional information      | <u>View File</u> |
| Link for additional information | Nil              |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, timebound and efficient

- The college has adopted the cross assessment strategy for the assessment of term end exams. The college is affiliated hence it follows the examination pattern laid down by the University.
- The university has already introduced the concept of assessment for certain courses/ subjects.
- To avoid a lack of full disclosure and transparency in the process of Internal assessment following measures has been undertaken. Students are informed about the division. Evaluation of students in internal examination is displayed on notice board.
- The centralized pattern has been adopted for setting, assessment and evaluation of the papers.
- The photocopies of the answer book are given to the students on demand.
- The re-evaluation, re-assessment has been adopted for the transparent evaluation process.
- The Term End exams are conducted as per the norms of External examinations.
- The formal examination is held for the environmental awareness
- The projects are assessed by the internal and external examiners.

| File Description                | Documents        |
|---------------------------------|------------------|
| Any additional information      | <u>View File</u> |
| Link for additional information | Nil              |

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- The subject teacher maintains a teaching plan in which around six course outcomes are written, which are measurable, precise and maps across all cognitive levels of Bloom's taxonomy.
- The Course Outcomes (COs) represent the expected knowledge and skills student acquires at the end of a course. COs have been thoughtfully defined for all courses across the various programs being offered. The Course outcomes of all courses offered are prepared by the respective course instructor at the start of the semester and uploaded on the college website. The introductory lecture for all courses are meant for communicating the COs to the students. COs are revised, if a need be, after seeking approvals from the department level committee.
- The Program Outcomes (POs) which are based on Graduate attributes are disseminated amongst all stakeholders and are prominently displayed on Department notice boards, laboratories, classrooms, college brochure and also the institute website. Since 2015, National Board of Accreditation has defined 12 POs thus maintaining a uniformity across all branches of Undergraduate Program in Engineering. Workshops, seminars and webinars have been conducted to educate the teachers about the outcomebased education and its implementation.

| File Description  | Documents        |
|---|------------------|
| Upload any additional information                       | <u>View File</u> |
| Paste link for Additional information                   | Nil              |
| Upload COs for all courses<br>(exemplars from Glossary) | No File Uploaded |

Course outcomes (CO) of various programmes offered by the

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

•

| <pre>institution are<br/>the learners in<br/>activities. Dep<br/>the institution<br/>the attainment<br/>methods adopted<br/>1. Continuous me<br/>practicals and 2<br/>2. Use of conti:<br/>assignments, un<br/>3. Participation<br/>debates, semina:<br/>individual and<br/>4. Use of quest<br/>communication si<br/>5. Learner's in<br/>discussion and<br/>interaction and<br/>and professiona.<br/>learners are evantary<br/>individual and professiona.</pre> | <pre>(CO) of various programmes offered by the<br/>measured on the basis of performance of<br/>different curricular and co-curricular<br/>ending upon the nature of the programme,<br/>practices different methods to measure<br/>level of course outcomes. Some of the<br/>are as follows.<br/>onitoring of students by doing regular<br/>handing different instruments<br/>nuous internal evaluation through<br/>it test, mid tests.<br/>n of learners in different elocution,<br/>r and sports competitions to assess<br/>teamwork.<br/>ion- answer methodology to check<br/>kills and critical thinking of learners.<br/>volvement in field visits, group<br/>study tours are used to assess social<br/>effective communication as well as social<br/>l ethics in a student. Besides this<br/>aluated constantly based on their<br/>ir responsiveness, participation in class</pre> |
|--|---|
| File Description   | Documents   |
| Upload any additional<br>information   | <u>View File</u>  |
| Paste link for Additional information  | Nil   |
| 2.6.3 - Pass percentage of Students during the year  |   |

2.6.3.1 - Total number of final year students who passed the university examination

| during the year  |  |
|--|--|
| 40   |  |
| File Description   | Documents  |
| Upload list of Programmes and<br>number of students passed and<br>appeared in the final year<br>examination (Data Template)    | <u>View File</u>   |
| Upload any additional information  | <u>View File</u>   |
| Paste link for the annual report   | Nil  |
| 2.7 - Student Satisfaction Surv  | vey  |
|  | arvey (SSS) on overall institutional performance (Institution aire) (results and details need to be provided as a weblink) |
| https://mgvkbhnimgaon  | <pre>sr.kbhgroup.in/feedback.html</pre>  |
| <b>RESEARCH, INNOVATIONS</b>   | AND EXTENSION  |
| 3.1 - Resource Mobilization fo   | or Research  |
|  | Government and non-governmental agencies for research<br>Institution during the year (INR in Lakhs)                        |
|  | overnment and non-governmental agencies for research<br>institution during the year (INR in Lakhs)                         |
| 00   |  |
| File Description   | Documents  |
| Any additional information   | No File Uploaded   |
| e-copies of the grant award<br>letters for sponsored research<br>projects /endowments  | No File Uploaded   |
| List of endowments / projects<br>with details of grants(Data<br>Template)  | <u>View File</u>   |
| <b>3.1.2</b> - Number of departments having Research projects funded by government and non government agencies during the year |  |
| 3.1.2.1 - Number of departments having Research projects funded by government and  |  |

| 00  |                  |
|---|------------------|
| File Description  | Documents        |
| List of research projects and<br>funding details (Data<br>Template) | <u>View File</u> |
| Any additional information  | No File Uploaded |
| Supporting document from<br>Funding Agency                          | No File Uploaded |
| Paste link to funding agency website                                | Nil              |

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year** 

**3.1.3.1** - Total number of Seminars/conferences/workshops conducted by the institution during the year

6

| File Description   | Documents        |
|--|------------------|
| Report of the event  | <u>View File</u> |
| Any additional information   | <u>View File</u> |
| List of workshops/seminars<br>during last 5 years (Data<br>Template) | <u>View File</u> |

#### **3.2 - Research Publications and Awards**

**3.2.1** - Number of papers published per teacher in the Journals notified on UGC website during the year

**3.2.1.1** - Number of research papers in the Journals notified on UGC website during the year

| File Description  | Documents        |
|---|------------------|
| Any additional information  | <u>View File</u> |
| List of research papers by title,<br>author, department, name and<br>year of publication (Data<br>Template) | <u>View File</u> |

## **3.2.2** - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

**3.2.2.1** - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

03

| File Description  | Documents        |
|---|------------------|
| Any additional information  | <u>View File</u> |
| List books and chapters edited<br>volumes/ books published<br>(Data Template) | <u>View File</u> |

#### **3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- Rallies to protect environment are often taken out.
- Student's march holding placards bearing thoughtprovoking slogans to draw the attention of people to these issues. Rallies to mark-Ozone Layer Protection Day, Environment Day are flagged off by the principal.
- Rallies for celebrating a pollution free, cracker-free Diwali.
- AIDS awareness rally is one of the major activities of the college.
- NSS camps were organized in Nimbaitivillage
- University Programs: National Service Scheme (NSS).
- Celebration of National importance days like Independence Day, Republic Day, Science Day, Teachers Day, AIDS awareness Day etc.
- Every year the college is incessantly organizing a number of extension and outreach activities
- While participating in the above activities students are physically, psychologically, intellectually prepared and thus they are socially trained to know about their social responsibility as committed citizens viz. qualities of cooperation, brotherhood acceptance, team spirit, fraternity and comradeship, relate to academic, social, cultural, community service, adventure etc.
- In 'Earn and Learn' scheme of University of Pune, students belonging to economically backward sections of the society are selected by interview.
- IMPACT

- Due to participation in various extension activities the college helps to inculcate following quarries among students.
- Developing leadership qualities.
- Improving life skills

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | <u>View File</u> |

**3.3.2** - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

**3.3.2.1** - Total number of awards and recognition received for extension activities from Government/government recognized bodies during the year

00

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Number of awards for<br>extension activities in last 5<br>year(Data Template) | <u>View File</u> |
| e-copy of the award letters   | No File Uploaded |

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

| File Description   | Documents        |
|--|------------------|
| Reports of the event organized   | <u>View File</u> |
| Any additional information   | <u>View File</u> |
| Number of extension and<br>outreach Programmes<br>conducted with industry,<br>community etc for the last year<br>(Data Template) | <u>View File</u> |

**3.3.4** - Number of students participating in extension activities at **3.3.3**. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

51

| File Description  | Documents        |
|---|------------------|
| Report of the event   | No File Uploaded |
| Any additional information  | <u>View File</u> |
| Number of students<br>participating in extension<br>activities with Govt. or NGO<br>etc (Data Template) | <u>View File</u> |

#### 3.4 - Collaboration

**3.4.1** - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

#### 00

| File Description  | Documents        |
|---|------------------|
| e-copies of linkage related<br>Document   | No File Uploaded |
| Details of linkages with<br>institutions/industries for<br>internship (Data Template) | <u>View File</u> |
| Any additional information  | No File Uploaded |

**3.4.2** - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

## **3.4.2.1** - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

| File Description  | Documents        |
|---|------------------|
| e-Copies of the MoUs with<br>institution./ industry/corporate<br>houses   | No File Uploaded |
| Any additional information  | No File Uploaded |
| Details of functional MoUs<br>with institutions of national,<br>international importance, other<br>universities etc during the year | No File Uploaded |

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### **4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

| • | The institution has adequate facilities for teaching - |
|---|--|
|   | learning, viz., classrooms, laboratories, computing    |
|   | equipment, etc.  |
| • | There are adequate lecture halls for the classes.      |
| • | 13Lecture halls,                                       |
| • | 07 Depts.  |
| • | 01 Conference Hall                                     |
| • | 01 Central Library                                     |
| ٠ | 01 Exam Dept.  |
| ٠ | 01 Staff Common Room (Gents)                           |
| ٠ | 01 Ladies Common Room                                  |
| ٠ | 01 Administrative Office                               |
| ٠ | 01 Principal Cabin                                     |
| • | 01 Vice Principal Cabin                                |
| • | 01 NAAC Office   |
| • | 05 LCD's   |
| • | 50 Personal Computers with internet nodes              |
| ٠ | 03 Xeroxing (Photostat) Machines                       |
| ٠ | 01 NSS Room  |
| ٠ | 01 Computer Lab including Language Lab                 |
| ٠ | Library: the college has provided a well- equipped     |
|   | library  |
| • | Seminar/Conference Hall: The college has provided a    |
|   |  |

- Green Campus: The College has good Green Campus which provided to nurture teaching and learning.
- Motor-bike and Bicycle stand: The College has provided a good motor-bike and bicycle stand to the faculty, staff and the students
- Ladies' Sanitation: The college has provided ladies sanitation for the students and the faculty.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | <u>View File</u> |
| Paste link for additional information | Nil              |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- The college has 01 Gymkhana with Gymnasium equipment and adjoining Playground of (3 acres) of the institute
- It has a large play ground of 4 Acres to inculcate sports among the students for indoor, outdoor and athletic games. The college provides infrastructure for the students to increase the participation of sportsmen in inter-collegiate, inter-zonal and inter-university level indoor and outdoor games. The college provides the facilities like football, wrestling, judo, boxing, chess, table-tennis, cricket, volleyball, handball, korfball, kabaddi, badminton, kho-kho, softball, handball, baseball, netball, hockey, ball badminton, and athletics etc. The faculty of the college creates strong and healthy atmosphere for the academic and personal growth of the students, records good results at college and university ranks.
- The college has appointed full time Director of Physical Education to provide coaching to the sportsmen in the college. The Department of Sports provides bulk of facilities including indoor, outdoor, yoga as well as athletic activity to the students.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | <u>View File</u> |
| Paste link for additional information | Nil              |

## 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

#### 05

#### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

| File Description  | Documents        |
|---|------------------|
| Upload any additional information   | <u>View File</u> |
| Paste link for additional information   | Nil              |
| Upload Number of classrooms<br>and seminar halls with ICT<br>enabled facilities (Data | <u>View File</u> |

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year** (INR in Lakhs)

### **4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year** (INR in lakhs)

#### 3,07,750.10

| File Description   | Documents        |
|--|------------------|
| Upload any additional information  | No File Uploaded |
| Upload audited utilization statements  | <u>View File</u> |
| Upload Details of budget<br>allocation, excluding salary<br>during the year (Data<br>Template) | <u>View File</u> |

#### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The library is not fully automated. The library is partially automated. The software like Vriddhi and ERP have been used. The OP AC facility has been provided. The issuing is computerized.
- The internet facility is provided to the library.

- Almost all the requisite support facilities to students and teachers are available in the library. Some of them are:
- Digitization of the library has been started with bar coding which help the library users to have easy access to the books and journals
- Computers and internet facility has been provided
- Scanners
- Catalogue of books/publishers is available in OPAC
- Issuing is computerized.

| File Description   | Documents                    |                      |
|--|------------------------------|----------------------|
| Upload any additional information  |                              | <u>View File</u>     |
| Paste link for Additional<br>Information   | https://linktr.ee/kbhlibrary |                      |
| 4.2.2 - The institution has subscription for<br>the following e-resources e-journals e-<br>ShodhSindhu Shodhganga Membership e-<br>books Databases Remote access toe-<br>resources |                              | E. None of the above |
| File Description Documents   |                              |                      |

| I I I I   |                  |
|---|------------------|
| Upload any additional information   | <u>View File</u> |
| Details of subscriptions like e-<br>journals,e-ShodhSindhu,<br>Shodhganga Membership etc<br>(Data Template) | <u>View File</u> |

### **4.2.3** - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

#### **4.2.3.1** - Annual expenditure of purchase of books/e-books and subscription to journals/ejournals during the year (INR in Lakhs)

| File Description  | Documents        |
|---|------------------|
| Any additional information  | <u>View File</u> |
| Audited statements of accounts  | No File Uploaded |
| Details of annual expenditure<br>for purchase of books/e-books<br>and journals/e- journals during<br>the year (Data Template) | <u>View File</u> |

**4.2.4** - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

36

| File Description                                  | Documents        |
|---|------------------|
| Any additional information                        | <u>View File</u> |
| Details of library usage by teachers and students | <u>View File</u> |

#### 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- The college has adequate IT infrastructure:
- The following IF Infrastructure is used in the college for the students of Arts, Science and Commerce faculty.
- The management has provided a systematic mechanism for the updation of the ITFacilities.
- Updation of the computers are made by the mechanism of the Management.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | <u>View File</u> |
| Paste link for additional information | Nil              |

#### 4.3.2 - Number of Computers

| File Description   | Documents                   |
|--|-----------------------------|
| Upload any additional information  | <u>View File</u>            |
| Student – computer ratio   | <u>View File</u>            |
| 4.3.3 - Bandwidth of internet of the Institution                               | connection in C.10 - 30MBPS |
| File Description   | Documents                   |
| Upload any additional<br>Information   | <u>View File</u>            |
| Details of available bandwidth<br>of internet connection in the<br>Institution | <u>View File</u>            |

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1** - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)** 

#### 11800

| File Description   | Documents        |
|--|------------------|
| Upload any additional information  | No File Uploaded |
| Audited statements of accounts.  | <u>View File</u> |
| Details about assigned budget<br>and expenditure on physical<br>facilities and academic support<br>facilities (Data Templates) | <u>View File</u> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The College has made an arrangement of established system for the maintaining and utilizing physical academic and support facilities, library, Computer sets and classrooms etc.
- The college allocates funds for procurement, upgradation,

deployment and maintenance of the computers and their accessories.

- The annual budget for the last four years is as follows:
- The Parent Management has appointed a Maintenance Committee at the Institutional level who looks after the maintenance needs of all equipment, infrastructure in order to ensure optimum utilization of financial resources.
- Heads of the departments inform the Principal about all maintenance needs and the Principal of the college puts it before the Maintenance Committee in the meeting for rectification.
- The Maintenance In-charge sees that the available resources are optimally used according to the priority.
- The college ensures optimal utilization of budget allocated for the maintenance and upkeep of the college infrastructure.
- Based on the need assessment equipment, furniture, classroom, budget, provisions are optimally made.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | <u>View File</u> |
| Paste link for additional information | Nil              |

#### STUDENT SUPPORT AND PROGRESSION

#### 5.1 - Student Support

**5.1.1** - Number of students benefited by scholarships and free ships provided by the Government during the year

**5.1.1.1 -** Number of students benefited by scholarships and free ships provided by the Government during the year

| File Description   | Documents        |
|--|------------------|
| Upload self attested letter with<br>the list of students sanctioned<br>scholarship   | <u>View File</u> |
| Upload any additional information  | No File Uploaded |
| Number of students benefited<br>by scholarships and free ships<br>provided by the Government<br>during the year (Data<br>Template) | <u>View File</u> |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

**5.1.2.1** - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

| File Description   | Documents  |                      |
|--|--|----------------------|
| Upload any additional information  |  | No File Uploaded     |
| Number of students benefited<br>by scholarships and free ships<br>institution / non- government<br>agencies in last 5 years (Date<br>Template)   |  | <u>View File</u>     |
| 5.1.3 - Capacity building and s<br>enhancement initiatives taken<br>institution include the followin<br>Language and communication<br>skills (Yoga, physical fitness, I<br>hygiene) ICT/computing skills | by the<br>ng: Soft skills<br>n skills Life<br>nealth and | E. none of the above |
| File Description   | Documents  |                      |
| Link to institutional website  |  | Nil                  |
| Any additional information   | <u>View File</u>   |                      |
| Details of capability building<br>and skills enhancement<br>initiatives (Data Template)  |  | <u>View File</u>     |

# **5.1.4** - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

#### 216

### **5.1.4.1** - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

#### 216

| File Description  | Documents  |                     |
|---|--|---------------------|
| Any additional information  |  | <u>View File</u>    |
| Number of students benefited<br>by guidance for competitive<br>examinations and career<br>counseling during the year<br>(Data Template)   |  | <u>View File</u>    |
| 5.1.5 - The Institution has a tr<br>mechanism for timely redress<br>grievances including sexual have<br>ragging cases Implementation<br>of statutory/regulatory bodies<br>wide awareness and undertake<br>policies with zero tolerance Markon<br>submission of online/offline str<br>grievances Timely redressal of<br>grievances through appropriate | al of student<br>arassment and<br>of guidelines<br>Organization<br>ings on<br>fechanisms for<br>udents'<br>f the | A. All of the above |

| File Description   | Documents                            |
|--|--------------------------------------|
| Minutes of the meetings of<br>student redressal committee,<br>prevention of sexual<br>harassment committee and<br>Anti Ragging committee | <u>View File</u>                     |
| Upload any additional information  | <u>View File</u>                     |
| Details of student grievances<br>including sexual harassment<br>and ragging cases  | <u>View File</u>                     |
| 5.2 - Student Progression  |                                      |
| 5.2.1 - Number of placement  | of outgoing students during the year |
|  |                                      |

#### 5.2.1.1 - Number of outgoing students placed during the year

| 00                                    |                  |
|---------------------------------------|------------------|
| File Description                      | Documents        |
| Self-attested list of students placed | <u>View File</u> |
| Upload any additional information     | No File Uploaded |

#### **5.2.2** - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

12

| File Description                                      | Documents        |
|---|------------------|
| Upload supporting data for student/alumni             | No File Uploaded |
| Any additional information                            | <u>View File</u> |
| Details of student progression<br>to higher education | <u>View File</u> |

# **5.2.3** - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

| File Description                    | Documents        |
|-------------------------------------|------------------|
| Upload supporting data for the same | <u>View File</u> |
| Any additional information          | No File Uploaded |

#### 5.3 - Student Participation and Activities

**5.3.1** - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

**5.3.1.1** - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

| File Description   | Documents  |
|--|--|
| e-copies of award letters and certificates   | No File Uploaded   |
| Any additional information   | No File Uploaded   |
| Number of awards/medals for<br>outstanding performance in<br>sports/cultural activities at uni<br>versity/state/national/internatio<br>nal level (During the year)<br>(Data Template)  | <u>View File</u>   |
|  | dents' representation and engagement in various administrative<br>r activities (student council/ students representation on various<br>ses and norms ) |
| <ul> <li>students' welfa:</li> <li>It is constituted session as per of Maharashtra Unite</li> <li>Its constitution</li> <li>Principal - Chain</li> <li>One Teacher</li> <li>NSS Program Office</li> <li>Director of Sponer</li> <li>Topper student of the college has students' welfa: programs.</li> <li>It is constituted session as per filtered</li> </ul> | irman<br>icer<br>rts and Physical Education.<br>from each class.<br>t members - nominated by principal.<br>from NSS, Sports and cultural activities -  |
|  | e Student Council:   |
| -  | looks after the welfare of the students.   |

#### students.

- The following committees have students Representative:
- Students Council
- Students Development Division
- Magazine Committee
- Grievance Committee.
- Alumni Association
- Placement Cell
- Anti-Ragging Committee
- Competitive Exam Cell
- Internal Quality Assurance Cell
- Annual Social Gathering Committee

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | <u>View File</u> |

**5.3.3** - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

# **5.3.3.1** - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

| File Description   | Documents        |
|--|------------------|
| Report of the event  | No File Uploaded |
| Upload any additional information  | No File Uploaded |
| Number of sports and cultural<br>events/competitions in which<br>students of the Institution<br>participated during the year<br>(organized by the<br>institution/other institutions<br>(Data Template) | <u>View File</u> |

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

• The institution has an alumni association but that is not registered. The college is preparing to register the

alumni association.

- Regular alumni meetings are arranged. They are involved in the planning of the college. The account has been opened.
- Former studentsgot selected in various professions
- Organizations/ fields at state and national levels were invited and asked to share their experiences about institutional, academic and infrastructure development.
- Alumni Association: Alumni Association offers a unique platform for the past students of the college to interact with the students from all the faculties of the college. The alumni contribute to the development of students at large by sharing their academic and professional experiences.
- The Institution conducts meetings with Alumni and involves them in planning, execution, review of academic, developmental activities and welfare schemes of the students.
- The former faculty members of the college are always welcomed by the college for their valuable suggestions and are invited for guest lectures. They are also invited in the college for various programs.

| Documents                 |   |  |
|---------------------------|---|--|
| Nil                       |   |  |
| <u>View File</u>          |   |  |
| Iring the year E. <1Lakhs |   |  |
| Documents                 |   |  |
| <u>View File</u>          |   |  |
|                           | Nil         View File         uring the year       E. <1Lakhs         Documents |  |

#### **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- Vision:
- To fetch the rural youth of the college to the mainstream of the learning

| • | То  | impart | value-based | job | oriented | and | real-life |
|---|-----|--------|-------------|-----|----------|-----|-----------|
|   | edu | cation |             |     |          |     |           |

- To work and strive for the all-round development of the rural youth.
- To empower the students through participation in curricular, co-curricular, extracurricular and extension activities
- To develop research culture among the staff & students
- Mission:
- "To impart quality education for the all-round development of the rural students through excellence in value education, knowledge, research and to make them competent and empowered."
- Objectives:
- To provide opportunities of higher education to the poor, needy and especially to the down-trodden, and the backward communities of the society
- To impart quality educational facilities to the rural students
- To strengthen their mental ability, work ethics, commitment to the society and other morale.
- To strengthen the communication skills, competitive abilities for the all-round development of the personality.
- To develop the social relevance of knowledge
- Various college activities, Publication of college Magazine, Execution and activities of various college committees, NSS, participation of the students in debating, elocution, essay writing competitions, research and extension activities etc. ensures the reflection of vision and mission statement of the college.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | www.kbhnimgaoncollege.com |
| Upload any additional information     | <u>View File</u>          |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The Management, Principal and Faculty strive to bring into practice the vision and mission of the institute.
- The management provides funds for various activities of

Annual Quality Assurance Report of MAHATMA GANDHI VIDYAMANDIR'S ARTS COLLEGE NIMGAON

the institute.

- The top Management holds general meeting before the beginning of the academic year for deciding policies and plans such as departmental requirements, budgets, infrastructural provisions, staff adequacy and commencement of new courses as per the need of society.
- A Vice Principal is appointed by the Management in consultation with the Principal and he performs duties as assigned by the Management and Principal.
- The Principal forms various committees in consultation with the Vice-Principal to look after the various activities in the college.
- The Principal, Vice-Principal, Heads, Co-Ordinator ensure that duties and responsibilities assigned to persons concerned are duly communicated.
- The principal ensures that all provisions of the University Statutes, rules and regulations of government of Maharashtra and UGC are implemented properly.
- The Principal arranges meetings with IQ AC, various committees to carry out and give effect to the decisions of the top management. Importantly, the Principal in association with faculty of various Departments involves in strategies and decision-making for academic growth.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | <u>View File</u> |

#### 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

• The IQAC prepares perspective plans and policies based on the quality policy and activities proposed by various departments for the calendar year.

Perspective Plans

Dept

1

To commence Functional Hindi

```
To apply Minor Research Project to BCUD
To organize National Seminar
Hindi
2
To organize State Level Seminar
To apply Minor Research Project to BCUD
To depute the students to Avishkar/Innovation projects
English
3
To commence Post Graduate course in Marathi
To start the Departmental Library for the NET/SET guidance
To invite the Writes/Poets to the college
Marathi
4
To commence Post Graduate course in History
To motivate the students towards the Local History
To apply Minor Research Project to BCUD
History
5
To commence Post Graduate course in Politics
To apply Minor Research Project to BCUD
Politics
6
```

```
To commence Post Graduate course in Economics
To organize the guidance Programs to the students
Economics
7
To activate the Counseling center
To start the Eradication of Superstition center.
Psychology
8
To incases the participation of the students in sports and
games
Organize inter collegiate sports events
Organize inter zonal sports events
Sports
9
To subscribe online journal
To subscribe more international journal
To provide e-learning sources to the students
Library
```

| File Description                                       | Documents  |
|--|--|
| Strategic Plan and deployment documents on the website | <u>View File</u>   |
| Paste link for additional information                  | https://mgvkbhnimgaonsr.kbhgroup.in/downl<br>oad/Perspective.pdf |
| Upload any additional information                      | No File Uploaded   |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The college has a systematic organizational structure from the top to bottom.
- The Management has formed the College Development Committee as per the Maharashtra University Act 2016. This CD has the representatives of the Management, College including, Principal, Vice Principal, IQAC Coordinator, Some Senior faculty members, Non-Teaching Members, Representatives of Students.
- The college has a systematic administrative set up. The college has constituted the committees. The committees functionsystematically.
- The college has appointed almost all the posts. The management follows the rules of the University and Government. All the appointments/ recruitments and the promotions are made as per the Govt Rules. The Service Rules are observed.
- The promotions are made on the basis of seniority. The college has constituted the Grievance Redressal Committee to tackle the grievances arised. The management has also formed the Grievance Redressal Committee at Management Level. The grievances arise and untackled are forwarded to management. However, the college has not received any case of Grievance till today.
- The non-teaching faculty, the faculty, Vice Principal, Principal are accountable to each other.

| File Description  | Documents  |                     |
|---|--|---------------------|
| Paste link for additional information   | https://mgvkbhnimgaonsr.kbhgroup.in/downl<br>oad/CDC.pdf |                     |
| Link to Organogram of the<br>Institution webpage  |  | Nil                 |
| Upload any additional information   |  | <u>View File</u>    |
| 6.2.3 - Implementation of e-governance in<br>areas of operation Administration Finance<br>and Accounts Student Admission and<br>Support Examination |  | A. All of the above |

| File Description   | Documents        |  |
|--|------------------|--|
| ERP (Enterprise Resource Planning)Document   | <u>View File</u> |  |
| Screen shots of user interfaces  | No File Uploaded |  |
| Any additional information   | No File Uploaded |  |
| Details of implementation of e-<br>governance in areas of<br>operation, Administration etc<br>(Data Template)  | <u>View File</u> |  |
| <b>6.3 - Faculty Empowerment S</b><br>6.3.1 - The institution has effect   |                  |  |
| <ul> <li>6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff. These measurements for the teaching and non-teaching staff. These measures are as under:</li> <li>The management has provided its Group Insurance Policy Scheme for the Teaching and Non-Teaching staff of the college.</li> <li>Felicitation of staff and faculty for his/her carrier advancement like (PhD, MPhil) and awards</li> <li>Felicitation in Annual Social Gathering of his or her devotion in college developmen</li> <li>Felicitation of faculty and staff by management for academic achievement.</li> </ul> |                  |  |
| File Description   | Documents        |  |
| Paste link for additional information  | Nil              |  |

| Upload any additional information | <u>View File</u> |
|-----------------------------------|------------------|
|-----------------------------------|------------------|

**6.3.2** - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

**6.3.2.1** - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

| File Description  | Documents        |
|---|------------------|
| Upload any additional information   | <u>View File</u> |
| Details of teachers provided<br>with financial support to attend<br>conference, workshops etc<br>during the year (Data<br>Template) | <u>View File</u> |

**6.3.3** - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

**6.3.3.1** - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

| File Description  | Documents        |
|---|------------------|
| Reports of the Human<br>Resource Development<br>Centres (UGCASC or other<br>relevant centres).  | No File Uploaded |
| Reports of Academic Staff<br>College or similar centers   | No File Uploaded |
| Upload any additional information   | No File Uploaded |
| Details of professional<br>development / administrative<br>training Programmes<br>organized by the University for<br>teaching and non teaching staff<br>(Data Template) | <u>View File</u> |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

| File Description   | Documents        |
|--|------------------|
| IQAC report summary  | No File Uploaded |
| Reports of the Human<br>Resource Development<br>Centres (UGCASC or other<br>relevant centers)              | No File Uploaded |
| Upload any additional information  | <u>View File</u> |
| Details of teachers attending<br>professional development<br>programmes during the year<br>(Data Template) | <u>View File</u> |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- The achievements of faculty members are monitored and maintained through Performance appraisal system as per the guidelines from UGC.
- The self-appraisal and Annual Performance Appraisal of the teachers are filled.
- The confidential reports of the teaching and non teaching staff are filled and forwarded to the Management.
- The principal is offered freedom and autonomy to run administration democratically.
- IQAC and various committees play important role to support the principal to run the administration effectively.
- The appraisal report of faculty is made by the concerned head of the department on the basis of yearly achievements, discipline, quality etc. and is then submitted to the head of the institute.
- Faculty members are approved duty leave for attending conferences.
- Student Feedback form on Teachers based on NAAC recommendations also indicates the teacher quality. All the students from each and every class fill this form to help the institution assess the teacher performance and take necessary measures. The identity of students is not revealed.
- The feedback form has well-defined set of questions that help the students to evaluate the teacher on the basis of knowledge base, communication skills and interest generated by the teacher.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | <u>View File</u> |

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- The accounts of the college are audited by the Govt. Auditor regularly as per the provision of the Maharashtra University Act 1994 and the state Government norms.
- The college has a mechanism for internal and external audit.
- The internal audit is carried out by the Chartered Accountant at the college level and audited by the Finance Branch of the Management
- The external audit is carried out by authorized Chartered Accountant before the session comes to an end.
- The remarks given by the auditor are taken into consideration in the forthcoming years.
- The internal audit of the college is carried out by the Management frequently.
- There is no audit objection since last four years.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | <u>View File</u> |

**6.4.2** - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

**6.4.2.1** - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

| File Description  | Documents        |
|---|------------------|
| Annual statements of accounts   | No File Uploaded |
| Any additional information  | No File Uploaded |
| Details of Funds / Grants<br>received from of the non-<br>government bodies,<br>individuals, Philanthropers<br>during the year (Data<br>Template) | <u>View File</u> |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- First of all for any expenditure to be made as a proper demand in writing is made by the concerned department with the full details of requirement of the apparatus, equipment, maintenance, infrastructure etc. to the Principal.
- The Principal scrutinizes the application and forwards it to the Management. A meeting of Purchase Committee is held on the receipt of the demand.
- Accountant handles all financial related matters under the supervision of the principal as per the rules and regulations of the respective authority.
- The college gets financial support as salary grant and development grant for grant-in-aid courses from Government of Maharashtra and grants under special schemes from UGC and BCUD, University of Pune.
- Accountant attends to all work related to accounting, including bank operations and preparation of the annual draft budget of the college.
- Each and every transaction is supported by the vouchers. All the collections are deposited in the bank and all expenditure, recurring and non-recurring, are incurred through cheques.
- Purchases are made on the approval and sanction of management. All the official for transactions are completed and done viz. preparation of voucher/ stock entry/ and issue of cheques to the concerned parties/ suppliers and the record Maintain.

| File Description                        | Documents        |  |
|---|------------------|--|
| Paste link for additional information   | Nil              |  |
| Upload any additional information       | <u>View File</u> |  |
| 6.5 - Internal Quality Assurance System |                  |  |

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- The institution has evolved a strategy to network with the stakeholders on different platforms like Parent Teacher Meet, Alumni and various committees with a fair representation of students.
- The institute at the beginning of an academic year prepares academic calendar of all Programs in consultation with all the faculty members.
- The IQAC in the planning process considers feedbacks collected from all the stakeholders to prepare perspectives on development. These developmental perspectives are discussed in the respective meetings of LMC,CDC, Parent Teacher Meet and Alumnae Meet. The reflections of the meetings are incorporated in the plan.
- EG 1=Establishment of Academic Research Committee -
- The IQAC establishes the ARC in the commencement of the first semester. This committee functions to submit the proposals of Minor Projects and seminars to the BCUD, Savitribai Phule Pune University Pune. The committee conducts regular meetings and motivated the faculty and students to undertake Research Projects. The committee motivates the faculty to participate in the Innovation and Avishkar research competitions held by the University.
- The attempts of the ARC help to increase interests among the faculty and the students regarding the research.
- EG 2=Preparation of an academic calendar by mechanism-
- The IQAC prepares an academic calendar by its mechanism. It looks after for its effective implementation of the activities of the teaching learning and extracurricular activities throughout the year.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | <u>View File</u> |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- The college IQAC takes continuous review of the teaching and learning process of the college.
- The college provides Teacher's Diaries to the faculty and reviews timely. The implementation of the teaching learning is observed by the Principal, Vice Principal and with its mechanism.
- The management organizes training programs for the faculty. The feedback is obtained from the students' and it is communicated to the concern teacher.
- Increase in teaching quality.
- Establishing stress-free learning atmosphere.
- Increase in presenting papers in national/ international conferences and seminars.
- Awareness among teachers regarding research activities.
- Eg-1 Teacher's Diaries: The teachers are motivated to complete the Teachers' Diaries. The Diary is checked by the Vice- Principal and Principal with regular intervals. This can keep a check on the teachers to complete the syllabi. This also helps the teachers to prepare the teaching plans.
- Eg-2 Lesson Observations by the Principal: The lessons of the teachers are observed periodically. The teachers are communicated about their teaching learning and their use of methodologies. They are informed about their Strengths and weaknesses.

| File Description  | Documents        |  |  |  |
|---|------------------|--|--|--|
| Paste link for additional information                   | Nil              |  |  |  |
| Upload any additional information                       | No File Uploaded |  |  |  |
| 6.5.3 - Quality assurance initiation include: Regular m |                  |  |  |  |

Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

| File Description   | Documents        |
|--|------------------|
| Paste web link of Annual reports of Institution  | Nil              |
| Upload e-copies of the accreditations and certifications                                 | No File Uploaded |
| Upload any additional information  | <u>View File</u> |
| Upload details of Quality<br>assurance initiatives of the<br>institution (Data Template) | <u>View File</u> |

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- In respect to gender sensitivity the college has formulated a Women Empowerment Cell.
- Awareness Rallies on Female Foeticide, Crimes against
   Women, AIDS Awareness organized to enlighten the students about momentous issues concerning society
- There is a regular, well established and fair procedure for redressing grievances regarding academic matters, admission process, library, etc.
- A cell is functioning with senior faculty members in the committee:
- To encourage the female students to express their grievances freely
- To address the basic problems of female students regarding admission fees, lectures
- To promote healthy student-student and student-teacher relationship
- To promote & maintain a conducive and unprejudiced educational environment.

- A Complaint Box has been installed on the campus. The grievance is taken up by the members of the committee, the case studied and discussed by the team, and the grievance redressed. No grievance has been formally presented which required going beyond the level of the faculty members for grievances regarding attendance issues.
- The Management and the college looks after the safety and security of the female faculty and female students.
- A separate common room has been provided for the female faculty
- A mentoring cum counseling is provided to the female faculty and students by the college.

| File Description  | Documents        |                       |  |  |
|---|------------------|-----------------------|--|--|
| Annual gender sensitization action plan   | Nil              |                       |  |  |
| Specific facilities provided for<br>women in terms of: a. Safety<br>and security b. Counseling c.<br>Common Rooms d. Day care<br>center for young children e.   | Nil              |                       |  |  |
| Any other relevant information<br>7.1.2 - The Institution has faci  | lities for       | C. Any 2 of the above |  |  |
| 7.1.2 - The Institution has facilities for<br>alternate sources of energy and energy<br>conservation measures Solar<br>energy Biogas plant Wheeling to the<br>Grid Sensor-based energy conservation<br>Use of LED bulbs/ power efficient<br>equipment |                  |                       |  |  |
| File Description  | Documents        |                       |  |  |
| Geo tagged Photographs  | <u>View File</u> |                       |  |  |
| Any other relevant information  | No File Uploaded |                       |  |  |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

• Solid waste: The entire plantationon the campus is organically nurtured from the Solid waste collected from the college campus The organic nutrients useful for the plantations have been used to motivate the practice of organic farming.

- Tree plantation drives are organized regularly to create clean and green campus.
- Chemicals, acid, and harming agents are dumped properly to avoid direct or indirect human contact.
- The parent institution annually takes stock of all electronic equipment.
- The college submits its electronic waste, if any, to the stock committee of the parent institution.

| File Description   | Documents  |                              |  |  |  |
|--|--|------------------------------|--|--|--|
| Relevant documents like<br>agreements/MoUs with<br>Government and other<br>approved agencies   | <u>View File</u>                                   |                              |  |  |  |
| Geo tagged photographs of the facilities   | Nil  |                              |  |  |  |
| Any other relevant information   |  | No File Uploaded             |  |  |  |
| 7.1.4 - Water conservation fac<br>available in the Institution: Ra<br>harvesting Bore well /Open we<br>Construction of tanks and bur<br>water recycling Maintenance of<br>bodies and distribution system<br>campus         | ain water<br>ell recharge<br>nds Waste<br>of water | A. Any 4 or all of the above |  |  |  |
| File Description   | Documents  |                              |  |  |  |
| Geo tagged photographs / videos of the facilities  |  | <u>View File</u>             |  |  |  |
| Any other relevant information   | No File Uploaded                                   |                              |  |  |  |
| 7.1.5 - Green campus initiative  | 7.1.5 - Green campus initiatives include           |                              |  |  |  |
| 7.1.5.1 - The institutional initiatives for greening the campus are as follows:  |  | A. Any 4 or All of the above |  |  |  |
| <ol> <li>Restricted entry of automobiles</li> <li>Use of Bicycles/ Battery powered<br/>vehicles</li> <li>Pedestrian Friendly pathways</li> <li>Ban on use of Plastic</li> <li>landscaping with trees and plants</li> </ol> |  |                              |  |  |  |

| File Description                             | Documents        |
|--|------------------|
| Geo tagged photos / videos of the facilities | <u>View File</u> |
| Any other relevant documents                 | <u>View File</u> |

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

| 7.1.6.1 - The institutional environment and | E. None of the above |
|---|----------------------|
| energy initiatives are confirmed through    |                      |
| the following 1.Green audit 2. Energy       |                      |
| audit 3.Environment audit 4.Clean and       |                      |
| green campus recognitions/awards 5.         |                      |
| Beyond the campus environmental             |                      |
| promotional activities                      |                      |

| File Description  | Documents        |
|---|------------------|
| Reports on environment and<br>energy audits submitted by the<br>auditing agency | No File Uploaded |
| Certification by the auditing agency  | No File Uploaded |
| Certificates of the awards received   | No File Uploaded |
| Any other relevant information  | No File Uploaded |

| 7.1.7 - The Institution has disabled-friendly, | c. | Any | 2 | of | the | above |
|--|----|-----|---|----|-----|-------|
| barrier free environment Built                 |    |     |   |    |     |       |
| environment with ramps/lifts for easy          |    |     |   |    |     |       |
| access to classrooms. Disabled-friendly        |    |     |   |    |     |       |
| washrooms Signage including tactile path,      |    |     |   |    |     |       |
| lights, display boards and signposts           |    |     |   |    |     |       |
| Assistive technology and facilities for        |    |     |   |    |     |       |
| persons with disabilities (Divyangjan)         |    |     |   |    |     |       |
| accessible website, screen-reading software,   |    |     |   |    |     |       |
| mechanized equipment 5. Provision for          |    |     |   |    |     |       |
| enquiry and information : Human                |    |     |   |    |     |       |
| assistance, reader, scribe, soft copies of     |    |     |   |    |     |       |
| reading material, screen reading               |    |     |   |    |     |       |

| File Description   | Documents        |
|--|------------------|
| Geo tagged photographs / videos of the facilities                              | <u>View File</u> |
| Policy documents and<br>information brochures on the<br>support to be provided | No File Uploaded |
| Details of the Software<br>procured for providing the<br>assistance            | No File Uploaded |
| Any other relevant information   | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

# • The college has arranged the programmes providing an inclusive environment. The college has celebrated the Marathi Bhashya Gaurav Din.

| File Description   | Documents        |
|--|------------------|
| Supporting documents on the<br>information provided (as<br>reflected in the administrative<br>and academic activities of the<br>Institution) | <u>View File</u> |
| Any other relevant information   | <u>View File</u> |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- As responsible citizens of the country, the students are motivated to take part in various activities of the college. The college encourages the students to take part in blood donation camps, study tours for them that make them understand the importance of protecting the cultural heritage of the country.
- The college has also conducted special lectures on Move towards constitution where subject experts enlightened the students about importance of the Indian constitution and how we must work in the direction of saving our constitution
- Singing of national anthem in the campus every day so as to bring a feeling of patriotism among all is practiced. The students also being the responsible citizens take

many community services and provide services to mankind and society.

- The students have taken up many cleanliness drives both inside the campus and nearby villages considering it as a responsibility of every citizen.
- The college has also conducted a Voter awareness programme for all the students and were sensitized about their constitutional powers of voting.
- Every year Republic day is Celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution.
- Independence day is also celebrated each year to highlight the struggle of freedom

| File Description  | Documents        |                       |
|---|------------------|-----------------------|
| Details of activities that<br>inculcate values; necessary to<br>render students in to<br>responsible citizens   | <u>View File</u> |                       |
| Any other relevant information  |                  | No File Uploaded      |
| 7.1.10 - The Institution has a prescribed<br>code of conduct for students, teachers,<br>administrators and other staff and<br>conducts periodic programmes in this<br>regard. The Code of Conduct is displayed<br>on the website There is a committee to<br>monitor adherence to the Code of Conduct<br>Institution organizes professional ethics<br>programmes for students,<br>teachers, administrators and other staff<br>4. Annual awareness programmes on Code<br>of Conduct are organized |                  | C. Any 2 of the above |

| File Description   | Documents        |
|--|------------------|
| Code of ethics policy document   | <u>View File</u> |
| Details of the monitoring<br>committee composition and<br>minutes of the committee<br>meeting, number of<br>programmes organized, reports<br>on the various programs etc.,<br>in support of the claims | <u>View File</u> |
| Any other relevant information   | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

 The Anniversaries of the birth I death anniversaries of the great Indian personalities, leaders wereorganized. The teaching faculty of the college is asked to deliver the lecture/ speech on the occasion to the present students and Teaching and Non- Teaching staff of the college. The statues, photo frames, etc. are worshipped in order to motivate and inspire the students and the faculty of the college. This activity also helps them to know the importance of the day. The thoughts of these personalities are helpful to them to build their thinking ability.

| File Description   | Documents        |
|--|------------------|
| Annual report of the<br>celebrations and<br>commemorative events for the<br>last (During the year) | <u>View File</u> |
| Geo tagged photographs of some of the events   | No File Uploaded |
| Any other relevant information   | No File Uploaded |

#### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

- Best Practice-1
- Title: Competitive and Carrier Guidance
- Goal-To increase interest among the students about competitive guidance

- Practice- The Competitive Exam Cell organizes competitive guidance lectures by the faculty and external expert on various topics.
- Problems Encountered and Resources Required-The cell requires more resourceful guidance, and mechanism to conduct competitive exams, testing every month.
- Beat Practice No. 2
- Title: Counseling Centre
- The following tests are conducted:
- After, Before Marriage Counseling
- USE OF PSYCHOLOGICAL TESTING
- Marriage Attitude Test
- Motivational Test
- Personality Test
- Self-Identity Test
- Goal:
- The goal of the counsellor is to understand the behavior, inspiration and emotions of the client. Apart from this the counselor should show the proper way to the client. This goal reveals the direction and purpose of the counsellor.
- Process of counseling:
- The counseling process means to develop the personality of the client and continuous changes in him.
- To understand the problem of the client.
- To understand the need of help for problem solution.
- To establish counseling relation
- Problems encountered & Resources Required:
- The present college is rural college. The students are not ready to reveal their problems in front of councilor. The timing for the college and for counseling is very limited.

| File Description                                | Documents        |
|---|------------------|
| Best practices in the<br>Institutional web site | <u>View File</u> |
| Any other relevant information                  | No File Uploaded |

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college organizes State Level Peotry Recitation Competition on 1 March of Every Year in the name of the founder of the Institutuin Late Karmaveer Bhausaheb Hiray on the occassio of his Birth Annivarsary. The competition is held at State Level. The participants across almost all the universities participate in the Competition, Prises of around 1 Lac are awarded for the competitio. The reknownen poet of the state is invited as a chief guest for the competition. The competition is the grand success. This year the competition is held online. The videos are invited and online prize distribution progremme has been organised.

| File Description                                | Documents        |
|---|------------------|
| Appropriate web in the<br>Institutional website | <u>View File</u> |
| Any other relevant information                  | No File Uploaded |

7.3.2 - Plan of action for the next academic year

#### Teachng, Learning & Evaluation

- E-Content DevelopInent should be priories and systematize for the smooth conduct of online teaching and learning
- To ensure ICT enabled teaching techniques
- The Online platforn1s like ZOOM, Google Meet, Google Classroom, Edmodo should be explored to bring out the teaching-learning.
- To upload the e-content material on YouTube channel of the college & Kannaaveer elibrary portal of the college.
- To start Career Oriented Courses under B.Voc and Skill Development Cell

#### Evaluation System

- To arrange Continuous Internal Assessment to increase students' progress.
- To conductonline tests by using the Google quiz and testsetc.
- To encourage the Departnments to prepare topic-wise and paper-wise MCQ's bank.

Extension

- To apply for the conduct of various programs under Students' Development Department of S.P. Pune University.
- Remedial classes in the subjects like Economics, Banking,

Accounting, English, Chemistry, and Physics be initiated.

Building of the Research Culture:

- Ensuring research as part of academic culture and to promote the faculty to publisher their research papers in more quality journal with good inlpact factor.
- To inspire the faculty to apply for more research projects, to SPPU, ICSSR, DST, UGC, & TIS.